



NIGER DELTA UNIVERSITY

Wilberforce Island, Bayelsa State, Nigeria





NIGER DELTA UNIVERSITY
Wilberforce Island, Bayelsa State, Nigeria

CALENDAR

2021 - 2024



NIGER DELTA UNIVERSITY

Depicted at the base of the logo, is a network of rivers indicating the deltaic terrain of Nigeria where the University is located. The open book and the torch represent knowledge and the illumination of society through education.

Motto

Creativity, Excellence, Service

Vision

To be a centre of excellence defined by well-articulated programmes that will produce creative and innovative minds.

Mission

To strive to maintain an international reputation for high quality scholarship, research and academic excellence for the promotion of the socio-cultural and economic well-being of mankind

NIGER DELTA UNIVERSITY ANTHEM (THE BRIGHTEST STAR)

Like the brightest star we are, to lead the way
To good education that is all our due,
The dream of our fathers like the seed has grown;
Niger Delta University if here to stay.

In all that we do, let us bring to mind
Our duty as staff and students of N.D.U
Ev'rywhere to promote peace towards mankind.
Creativity, Excellence and Service

Let us build on this noble foundation
And with love, let our dedication increase,
To raise and up-hold this noble vision
Ev'ry passing moment let our zeal never decrease.

CHORUS
Rejoice, great people old and new, rejoice
For the good fruit through us is shown;
Be glad in our worthy contribution
To the growth of humanity (x2)

ADDRESS

Postal Address:
Niger Delta University
Wilberforce Island
P.M.B. 071, Bayelsa State

Bankers: **ECO BANK.**
 SKYE BANK.
 STERLING BANK.
 UBA.
 ZENITH BANK.
 ACCESS BANK.

University Colours:

Torquois Blue, Golden Yellow, Sky Blue, Olive
Green.

LOCATION OF THE UNIVERSITY

The University is located on Wilberforce Island, about 32km by road from Yenagoa, the capital of Bayelsa State, the heartland of the Niger Delta region of Nigeria. It is reachable by land and water. It is about 110km by road from the Port Harcourt International Airport in Rivers State and 5km from Bayelsa State International Airport.

PREFACE

The Niger Delta University was established in 2000 by the Bayelsa State Government as part of the strategies to develop the human capital needs of the young state at that time. The University was charged with the mandate to develop the socio-economic, educational and manpower aspirations of the state.

The University, which started academic activities in the 2001/2002 session, had its first set of graduate students in the 2004/2005 session. Although the student population was only 1,039 at inception, this figure has increased to over 20,275 students. There has also been a significant increase in the numbers of academic and non-teaching staff.

The University, located on the Wilberforce Island, about thirty two (32) kilometers from the Bayelsa State capital, is made up of three campuses: the Gloryland (Main campus), the College of Health Sciences campus and the Faculty of Law campus located in Yenagoa.

The main source of revenue is the Government of Bayelsa State. There is no doubt that the Government of the State has always been committed to the development of the University. The Tertiary Education Trust Fund (TETFUND), Federal Government Needs Assessment, Petroleum Technology Development Fund (PTDF) have also contributed immensely to the development of the University. The Administration of the University has always been determined to diversify the sources of revenue. As part of this focus, an Endowment Fund is already in place. About four (4) billion naira was realized at the initial launch of the Fund early in 2007. The University will continue to be grateful to

its benefactors, such as Shell Nigeria Exploration and Production Company (SNEPCo), late High Chief (Dr) O. B. Lulu-Briggs, Diamond Bank Plc, Chevron, Bayelsa State Board of Internal Revenue, Nigerian Content Development and Monitoring Board (NCDMB), and the Nigerian Communications Commission (NCC), among others.

Institutes and Research Centres

The University has the following Institutes and Research Centres:

- Institute for Niger Delta Studies;
- Institute of Continuing Education;
- Institute for Biodiversity, Climate Change and Watersheds
- Entrepreneurship Centre;
- Incubation Centre for Garri and Fish Processing;and
- Institute of Peace and Security Studies

Currently, the University has thirteen (13) Faculties with ninety-three (93) academic programmes with full accreditation status. The operational modalities of the programmes ensure high multi-disciplinary contents in resource mobilization and utilization for analysing and addressing the socio-economic, educational and manpower needs of the State, and indeed, Nigeria, in general.

The University has, no doubt, made significant and tremendous progress over the years. This edition of the University Calendar provides information of interest on the University. Given the fact that a University is quite a

dynamic system, it is possible that some information may have changed. Hence, the information provided in this edition, reflect the current realities of the University.

The development of the University has been the handiwork of the Governing Council, Senate, Staff and Students. The present 5th Governing Council led by Mr. Matthew B. Seiyefa, *mni* has been particularly effective and innovative.

The compilation of this Calendar has been a tasking assignment and it was effectively carried out by the University Calendar Review Committee, earlier chaired by Prof Donbebe S. Wankasi, Deputy Vice-Chancellor (Administration). The task was finally completed during the tenure of Prof. Allen A. Agih as the Deputy Vice-Chancellor (Administration).

Professor Samuel G. Edoumiekumo

Vice-Chancellor

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BRIEF HISTORY OF THE UNIVERSITY

THE BEGINNING:

With the creation of Bayelsa State on the 1st October, 1996, one obvious problem faced by the State at its inception was the absence of a tertiary institution. Realising the importance of education to the society and the need for a post-secondary institution, the first Civilian Governor of Bayelsa State, Chief Diepreye S.P. Alamieyeseigha directed the then Commissioner for Education Mrs. Agatha A. Goma to submit a memorandum to the Executive Council requesting for the establishment of a University. Consequently, the Chief Diepreye S.P. Alamieyeseigha led administration established the state-owned University to be known and called the Niger Delta University.

The Governor went ahead to appoint a Ten-man Action Committee under the Chairmanship of Prof. John C. Buseri to draw up a blue print for the establishment of the University. Other members of the Committee were Dr. Emmanuel A. Isukul, Dr. Nelson Brambaifa, Prof. Palmer B. Johnnie, Prof. Telimoye M. Oguara, Prof. Millionaire E. Abowei. Dr. (Mrs.) Abigail F. Afiesimama, Mr. Pereladei I. Apreala, Mr. Johnson F. Fekumo and Mr. Durban E. Whyte. The terms of reference of the committee were:

- i. The identification of the basic requirements for a successful take-off of the University;
- ii. The proposal of an achievable realistic action plan for the steady growth of the University;
- iii. A proposal for a workable guideline for the appointment of a Governing Council;
- iv. A work-plan for phased implementation strategies for a smooth establishment of the

- University;
- v. Proposals on measures that would ensure the quick recognition of the institution as a centre of excellence;
 - vi. Proposed measures for self-sustaining economic viability, and
 - vii. To advice on the most cost effective and fastest means of achieving set goals.

Although the Professors (excluding the Chairman) declined to serve, other members swung into action immediately. It met twenty-six times between 31st March and 25th May 2000 and produced a report which became the working document for the establishment of the Niger Delta University. Following the submission of the report by the Committee, the Governor submitted the bill for the establishment of the Niger Delta University to the Bayelsa State House of Assembly which was passed it into law. The Governor accented to the bill on the 15th May, 2000.

LOCATION AND FACILITIES

The University, located on the Wilberforce Island in the heartland of the Niger Delta, however commenced activities at the premises of the Government Secondary School, Amassoma. The University therefore inherited the classrooms, laboratories, hostels and other facilities of the secondary school. The University has since then continued to systematically improve on the initial facilities.

While the University administration operated from a liaison office in Yenagoa, the State capital, the staff and students commuted daily by river between Amassoma and Yenagoa. It

needs to be noted that the pioneer staff of the University deserves appreciation for the sacrifice made.

Presently, the University has three campuses. The main campus, Gloryland Campus, College of Health Sciences Campus and the third, established in 2007 at the state capital Yenagoa, where the Faculty of Law is situated. There are five research centres; Centre for Niger Delta Studies, (now Institute for Niger Delta Studies), Centre for Educational Services, Institute for Peace and Security Studies and the Entrepreneurship Centre. The Entrepreneurship Centre was donated by The Tertiary Education Trust Fund (TETFUND) which is the first of its kind in any African University. The Entrepreneurship Centre has nine (9) workshops: Automobile, Pharmaceutical, Diesel Engine, Computer, Garment Making, Printing Press, Carpentry, Fabrication and Bakery. There is also the Water Factory in the Centre which commenced commercial production in 2017. The fifth is the Institute for Biodiversity, Climate Change and Watersheds (IBCW), which was set up by the University in collaboration with the Foundation for the Conservation of Nigerian Rivers.

PIONEER UNIVERSITY GOVERNING COUNCIL AND PRINCIPAL OFFICERS

Prof. E. J. Alagoa, a renowned scholar of international repute, led the pioneer University Governing Council. The Vice-Chancellor and the Registrar were Prof. John C. Buseri and Mr. Pereladei Apreala respectively.

Other members of the University Governing Council were Dr. Emmanuel Isukul, Hon. Dr. Boloere Ketebu, Dr. (Mrs.) Ayebaemi Spiff, Air Vice-Marshal Larry Koinyan (Rtd) and Chief F. D. Lott. Elected Senate members of the Council

were Prof. K. Zuofa, Prof. J. F. Alfred Ockiya, Dr. W. A. L. Izonfuo, Dr. P. P. Jombo, Mr. Renner Tiebiri and Ms. Josephine E. Lloyd represented Ministries of Finance and Education respectively, in the Council. Rev. E. A. George Otutru was the pioneer University Librarian.

Other officers of note at the time were Mr. Bob Ayoro, the Deputy Bursar.

PIONEER PROVOST, DEANS AND COMMENCEMENT OF ACADEMIC ACTIVITIES

Academic activities commenced with the admission of 1,500 students in 2001. The University started with Ten (10) Faculties and a College of Health Sciences as follows:

S/N	FACULTIES	NAME	DESIGNATION
1.	Arts	Dr. C.M. Sorgwe	Ag. Dean
2.	Education	Dr. W.A. Jonah Eteli	Ag. Dean
3.	Engineering	Dr. B.A. Ozogu	Ag. Dean
4.	Law	Dr. F.J. Fekumo	Ag. Dean
5.	Management Sciences	Prof. G.S. Angaye	Dean
6.	Science	Dr. W-A.L. Izonfuo	Ag. Dean
7.	Social Sciences	Dr. C. O. Opukri	Ag. Dean
8.	Clinical Science	Prof. Nelson Brambaifa	Provost
9.	Basic Medical Sciences	Dr. Kalada McFubara	Ag. Dean
10.	Nursing	Prof. Musa Jinadu	Dean
11.	Pharmacy	Dr. E.O. Erhun	Ag. Dean
12.	Student Affairs	Prof. John F. Alfred-Ockiya	Dean

It is also on record that formal classes began in 2001. In the year 2002, the Faculty of Agricultural Technology was established, bringing the total Faculties in the University to Eleven. The Faculty of Environmental Sciences and the Faculty of Basic Clinical Sciences were later established. The pioneer Dean of the Faculty of Agricultural Technology was Prof K. Zuofa.

RECONSTITUTION OF THE GOVERNING COUNCIL

In June 2005, the pioneer visitor to the University, Chief D.S.P. Alamieyeseigha dissolved the pioneer Governing Council and a new Governing Council was reconstituted under the chairmanship of Prof. Kimse Okoko as Pro-Chancellor. A Vice-Chancellor and Registrar were equally appointed in the persons of Prof. Chris Ikporukpo and Sir David U. Suowari respectively. Members of the 2nd Governing Council are as listed below:

- | | |
|---|-------------------------|
| 1. Prof. Kimse Okoko | Pro Chancellor/Chairman |
| 2. Air Vice Martial L. Konya | Member |
| 3. Chief E. Banigo | Member |
| 4. Chief D. Douglas Naingba | Member |
| 5. Prof. F. D. Sikoki | Member |
| 6. Barr. E. Aworabi | Member |
| 7. Dr. E. O. Denenu | Member |
| 8. Dr. (Mrs.) J. Igodo (Rep. Ministry of Education) | Member |
| 9. Rev. I. B. Theophilus (Rep. Ministry of Finance) | Member |
| 10. Prof. J. F. Alfred-Ockiya (Rep. University Senate) | Member |
| 11. Prof. Dau S. Zibokere (Rep. University Senate) | Member |
| 12. Prof. Humphrey A. Ogoni
(Rep. University Senate) | Member |
| 13. Prof. Tuemi T. Asuka (Rep. University Senate) | Member |
| 14. Sir David Suowari | Registrar/Secretary |

2nd Governing Council (August 2009 March 2012)

Appointed by Government

1. Prof Kimse A. B. Okoko Pro Chancellor/Chairman
2. AVM Larry Koinyan (rtd)
3. Chief Ebitimi Banigo
4. Prof. Francis D. Sikoki
5. Dr. Emmanuel O. Denenu
6. Dr. Milton Wari
7. Eric T. Aworabhi, Esq.
8. Chief Douyi Douglas-Naingba

\

1. Prof. Chris Ikporukpo, (Vice-Chancellor)
2. Prof. Kingsley D. Alagoa (*Deputy Vice-Chancellor*)

Representative of Ministries

1. Mr. Renner B. Tiebiri (Perm. Sec. Education)
Aug. 2005 - July. 2006
2. Mr. Philip E. Daunemighan (Perm. Sec Finance)
Aug. 2005 – Aug 2006
3. Dr. (Mrs.) Josephine Igodo (Perm. Sec. Education)
July 2006 – May 2007
4. Rev. I. B. Theophilus (Perm. Sec, Finance)
Aug 2006 – April 2007
5. Dr. (Mrs.) Bekebina B. Okiki (Perm. Sec, Education)
May 2007 – Oct 2007
6. Mr. Ambrose Koroye (Perm. Sec, Finance)
April 2007 – July 2009
7. Dr. (Mrs.) Victoria Tekenah (Perm. Sec, Education)
Oct 2007 – Aug. 2009

8. Deacon Thomas Zidafamor(Perm. Sec, Finance)
Aug 2009 – Aug 2009

Congregation Representatives

1. Mr. Bestman Festus, Aug. 2009 Jan. 2010
2. Mr. Kokobaiye O. Angaye, Aug. 2009 - Jan. 2010

Senate Representative

1. Prof. Kwaku Zuofa, Aug 2005 – Feb 2007
2. Prof. John F. Alfred-Ockiya, Aug 2005 – Aug 2009
3. Prof. Welford-Abbey L. Izonfuo, Aug. 2005 - Feb. 2007
4. Dr. Pressy P. Jombo, Aug 2005 – Feb 2007
5. Prof. Humphrey A. Ogoni, Feb. 2007 – Aug. 2009
6. Prof. Dau S. Zibokere, Aug. 2009 Dec. 2011
7. Dr. Tuemi T. Asuka, Feb. 2007 – Aug. 2009

Registrar and Secretary to Council

1. Sir. David U. Suowari, Aug. 2009 Nov 2009

3rd Governing Council

- | | |
|---------------------------------|-------------------------|
| 1. Turner T. Isoun | Pro Chancellor/Chairman |
| 2. Prof. Humphrey A. Ogoni | Vice-Chancellor |
| 3. Prof. Steve Azaiki | Member |
| 4. Prof. Ebi Awotua-Efebo | Member |
| 5. Barr. Fedude Zimughan | Member |
| 6. Engr. E. E. Akpana | Member |
| 7. Mrs. Church-ere Komonibo | Member |
| 8. Mr. Frank B. Amiekumo | Member |
| 9. Alabo Jigekuma A. Ombu-Kieri | Member |
| 10. Mr. Seiyefa Koroye | Member |

11. Mr. Durban Whyte	Member
12. Rev. Thomas Zidafamor	Member
13. Prof. Kobina K. Imananagha	Member
14. Prof. Kingsley D. Alagoa	Member
15. Dr. Akpoebi C. Egumu	Member
16. Dr. Edoumiekumo G. Samuel	Member
17. Mr. Fie D. Dan-Woniwei	Member
18. Mr. Tonbra R. Morris Odubo	Registrar/Secretary

4th Governing Council

1. Prof. Steve Azaiki	Pro Chancellor/Chairman
2. Prof Samuel G. Edoumiekumo	Vice-Chancellor
3. Prof. Donbebe S. Wankasi	Member
4. Prof. Allen A. Agih	Member
5. Chief A. M. Aduba	Member
6. Elder Markson B. Mieyebo	Member
7. Mrs. Muriel Graham-Douglas	Member
8. Hon. Donald Daunemugha	Member
9. Dr. Allen J. D. Ameri	Member
10. Barr. Albert Karikarisei	Member
11. Hon. Jonathan Obuebite R.	Member
12. Mr. Ikhobo Anthony I.	Member
13. Prof. Fente G. Beleudanyo	Member
14. Dr. Stanley Ogoun	Member
15. Dr. (Mrs.) Mercy A. Orukari	Member
16. Dr. Keme Pondei	Member
17. Dr. Inetiminebi A. Ogidi	Member
18. Mr. Ineinkiye Agedah	Member
19. Ms. Ootobo Ifiemi Theresa	Member
20. Mrs. Effua E. Berepubo	Registrar/Secretary

5th Governing Council

1. Mr. Matthew B. Seiyefa, mni
Pro Chancellor/Chairman
2. Prof. Samuel G. Edoumiekumo Vice-Chancellor
3. Prof. Allen A. Agih Member
4. Prof. Christine Odi Member
5. Prof. Augustine Asangua Ikein Member
6. Mr. Isaac Komukou Member
7. Mrs. I. Love Amaseimogha Member
8. Barr. Kerry Daniel Member
9. Mrs. Church-ere Komonibo Member
10. Mr. Ogbara Fanmene Faith Member
11. Dr. Daniel Esetebefa Eniekezimene Member
12. Prof. Meeting Andawei Member
13. Prof. (Mrs.) Onyaye E. Kunle-Olowu Member
14. Prof. Beke Sese Member
15. Dr. Diepreye Ere Member
16. Dr. Diepreye Okodoko Member
17. Mr. Samuel Agunza Member
18. Engr. (Mrs.) Blessing Yelebe Member
19. Chief Sir Bio Ibogomo-Gbeyasa Member
20. Mr. Benjamin Joffa Registrar/Secretary

NIGER DELTA UNIVERSITY LAW

ARRANGEMENT OF SECTIONS

SECTIONS

- 1. Establishment and Incorporation**
- 2. Philosophy (Mission Statement)**
- 3. Objectives**
- 4. Constitution and Principal Officers of the University**
- 5. Powers of the University and their exercise**
- 6. Functions of the Chancellor and Pro Chancellor**
- 7. Functions of the Council, its finance and general purposes committee and miscellaneous provisions**
- 8. Functions of the Senate**
- 9. Establishment of a Centre for Niger Delta Studies**
- 10. Functions of the Vice-Chancellor**
- 11. Functions of the Deputy Vice-Chancellor**
- 12. Power of University to make statutes**
- 13. Mode of exercising power to make statutes**
- 14. Proof of statutes**
- 15. Power of the Chancellor to decide meaning of statutes**
- 16. Visitor**
- 17. Removal of certain members of the Council**
- 18. Removal, suspension of academic, administrative and professional staff**

- 19.** Other categories of discipline of academic, administrative and professional staff
- 20.** Removal of examiners
- 21.** Discipline of students

Miscellaneous and General

- 22.** Exclusion of discrimination on account of race, religion etc.
- 23.** Restriction on disposal of land by the University
- 24.** Quorum and procedure of bodies established by this law
- 25.** Appointment of committees etc.
- 26.** Miscellaneous administrative provisions
- 27.** Commentary on proposals and recommendations
- 28.** Interpretation
- 29.** Short title.

SCHEDULES

FIRST SCHEDULE

Principal Officers of the University

SECOND SCHEDULE

Institute for Niger Delta Studies

THIRD SCHEDULE

Niger Delta University
Statute No. 1

NIGER DELTA UNIVERSITY LAW
A Law to provide for the Establishment of the
Niger Delta
University and for other matters connected therewith.

[B.S.L.2000.]

[Commencement: 15th May, 2000]

1. Establishment and Incorporation

- (1) There is hereby established the Niger Delta University (hereafter in this Law referred to as “the University” which shall be constituted in accordance with the provisions of this Law.
- (2) The University shall be a body corporate with perpetual succession and a common seal which can sue and be sued in its corporate name.

2. Philosophy (Mission Statement)

- (1) The philosophy of the University shall be to create a centre of excellence directed towards the design of well-articulated programmes that could produce creative and innovative human resources.

3. Objectives

- (1) The objectives of the University shall be to
 - a) encourage the advancement of learning and to hold all persons without distinction of race, creed, sex or political conviction the opportunity of acquiring a higher and liberal

education;

- b)** provide courses of instruction and other facilities for the pursuit of learning in all its branches, and to make those facilities available on proper terms to such persons as are equipped to benefit from them;
- c)** encourage and promote scholarship and conduct research in all fields of learning and human endeavours;
- d)** relate its activities to the social, cultural and economic needs of the people of Niger Delta region and Nigeria;
- e)** assist in the industrial and other development programmes through consultancy services, the Centre for Niger Delta Studies, and related activities;
- f)** produce scientific and technical manpower of various levels needed for essential development;
- g)** produce technical and science teachers for development programmes; and
- h)** encourage and promote scholarship and conduct research in all fields of learning, particularly in areas of special relevance to the Niger Delta Region, such as petroleum and gas, environmental, ecological, marine transportation, tourism and related studies.

4. Constitution and Principal Officers of the University

(1) The University shall consist of-

- a)** a Chancellor;
 - b)** a Pro-Chancellor;
 - c)** a Vice-Chancellor;
 - d)** a Deputy Vice-Chancellor Administration;
 - e)** a Deputy Vice-Chancellor Academic;
 - f)** a Council;
 - g)** a Senate;
 - h)** a Body to be called Congregation;
 - i)** a Body to be called Convocation;
 - j)** the campuses and colleges of the University;
 - k)** the faculties, schools, institutes, centres and other teaching and research units of the University;
 - i)** the persons holding the offices constituted by Schedule 1 to this Law other than those mentioned in paragraphs (a) to (e) above;
 - m)** all graduates and undergraduates; and
 - n)** all other persons who are members of the University in accordance with the provisions made by Statute in that behalf.
- (2)** The First Schedule in this Law shall have effect with respect to the Principal Officers of the University mentioned in that Schedule.

[First Schedule.]

(3) Provisions shall be made by Statute with respect to the constitution of the following bodies namely-

- a) the Council;
- b) the Senate;
- c) the Congregation; and
- d) the Convocation.

5. Powers of the University and their exercise

(1) For carrying out its objectives as specified in section 2 of this Law, the University shall have power to-

- a) establish such campuses, colleges, faculties, institutes, centres, schools, extramural departments and other teaching and research units within the University as may from time to time seem necessary or desirable;
- b) institute professorships, readerships, (Associate Professors) lecturers and other posts and offices and to make appointments thereto;
- c) institute and award fellowships, scholarships, exhibitions, bursaries, medals, prizes and other titles, distinctions, awards and forms of assistance;
- d) provide for the discipline and welfare of members of the University;

- e) hold examinations and grant degrees, diplomas, certificates and other distinctions to persons who have pursued a course of study approved by the University and have satisfied such requirements as the University may lay down;
- f) grant honorary degrees, fellowships or academic titles;
- g) demand and receive from any student or any other person attending the for the purpose of instruction such fees as the overall directives of the governing Council;
- h) acquire, hold, grant, charge or otherwise deal with or dispose of movable and immovable property where ever situate subject to section 23 of this Law;
- i) accept gifts, legacies and donations, but without obligation to accept the same for a particular purpose unless it approves the terms and conditions attached thereto;
- j) enter into contracts, establish trusts, act as trustees, solely or jointly with any other person and employ and act through agents;
- k) enter into partnership of arrangements for sharing profits of joint ventures with persons, company or companies, carrying on or about to carry on any business which the University is authorized to carry on or any business capable of being conducted so as to directly or

indirectly benefit the University and to acquire or join in acquiring such business;

- l)** erect, provide, equip and maintain libraries, laboratories, lecture halls, halls of residence, refectories, sports grounds, playing fields and other buildings or conveniences or any of the objectives of the University;
- m)** hold public lectures and undertake printing, publishing, book selling and consultancy services;
- n)** subject to any limitations or conditions imposed by statute, invest any money appertaining to the University by way of endowment, whether for general or special purposes, and such other monies as may not be immediately required for current expenditure, in any investments or securities or in the purchase or improvement of land, with power from time to time to vary any such investment and to deposit any monies for the time being uninvested with any bank on deposit or current account;
- o)** borrow, whether on interest or not and if need be upon the security of any of the properties movable or immovable of the University, such monies as the Council may from time to time in its discretion find it necessary or expedient to borrow or to guarantee any loan, advances or credit;

- p) make gifts for any charitable purposes;
 - q) arrange for the general welfare of children of members of staff;
 - r) do anything which it is authorized or required by this Law or by statute to do; and
 - s) do all such acts or things incidental to the foregoing powers, as may advance the objectives of the University.
- (2). Subject to the provisions of this Law and of the statute and without prejudice to section 9 (2) of this Law, the powers conferred on the University by subsection (1) of this section shall be exercisable on behalf of the University by the Senate in their respective duties or in any manner which may be authorised by Statute.
- (3). The power of the University to establish further campuses and colleges, institutes and centres within the University shall be exercised by Statute and not otherwise.

6. Functions of the Chancellor and Pro-Chancellor

- 1) The Chancellor shall, in relation to the University, take precedence before all the other members of the University and when he is present shall preside at all meetings of Convocation held for conferring degrees.
- 2) The Pro-Chancellor shall, in relation to the University, take precedence before all other members of the University except the

Chancellor and except the Vice- Chancellor when acting as Chairman of Congregation or Convocation and the Pro-Chancellor shall when he is present, be the Chairman at all meetings of the Council.

7. Functions of the Council, its Finance and General Purposes Committee and Miscellaneous Provisions

- (1) Subject to the provisions of this Law relating to the Chancellor, the Council shall be the governing body of the University and shall be charged with the general control and superintendence of the policy, finances and properties of the University, including its public relations.
- (2). All members of staff of the University shall be employees of the Council.
- (3) The Council shall ensure that proper accounts of the University are kept and that the accounts of the University are audited annually by an independent firm of auditors approved by the Council and that an annual report is published by the University together with certified copies of the said accounts as audited.
- (4). The Council shall meet as and when necessary for the performance of its functions under this Law and shall meet at least four times in every year.

- (5). If requested in writing by any five members of the Council, the Chairman shall within fourteen days after the receipt of such request call a meeting of Council and the request shall specify the business to be considered at the meeting and no business not so specified shall be transacted at that meeting.
- (6) There shall be a committee of Council, to be known as the Finance and General Purposes Committee, which shall, subject to the directions of the Council, exercise control over the property and expenditure of the University and perform such other function of the Council as the Council may from time to time delegate to it.
- (7) Provision shall be made by Statute with respect to the constitution of the Finance and General Purposes Committee.
- (8) Subject to this Law and Statute, the Council and the Finance and General Purposes Committee may each make rules for the purpose of exercising any of their functions or regulating their own procedures.
- (9) Rules made under subsection (8) of this section by the Finance and General Purposes Committee shall not come into force unless approved by the Council; and in so far as to the extent that any rules so made by that Committee conflict with any directions given by the Council (whether before or after the

coming into force of the rules in question), the directions of the Council shall prevail.

- (10) There shall be paid to the members respectively of the Council, of the Finance and General Purposes Committee and any other Committee set up by the Council, allowances in respect of traveling and other reasonable expenses, at such rates as may from time to time be fixed by the Council.

8. Functions of the Senate

- (1) Subject to section 5 of this Law and subsection (3) and (4) of this section, and to the provision of this law relating to the Chancellor, it shall be the general function of the Senate to organize and control the teaching of the University, the admission (where no other enactment provides to the contrary) of students and the discipline of students, and to promote research at the University.
- (2) Without prejudice to the generality of subsection (1) of this section and subject as they are mentioned, it shall in particular be the function of this Senate to make provision for:
 - a) the establishment, organization and control of campuses, colleges, faculties, departments, centres, schools, institutes and other teaching and research units of the University and

the allocation of responsibility of different branches of learning;

- b)** the organization and control of courses of study at the University and the examination held in conjunction with those courses including the appointment of examiners;
- c)** the selection of persons for admission as students into the University;
- d)** the award of degrees, and such other qualification as may be prescribed in connection with examinations held as provided in this Law;
- e)** the making of recommendations to the Council with respect to the award to any person of an honorary fellowship or honorary degree or the title of professor *emeritus*,
- f)** the establishment, organization and control of halls of residence and similar institutions at the University;
- g)** the granting of fellowships, scholarships, prizes and similar awards in so far as the awards are within the control of the University;
- h)** the supervision of the welfare of students at the University and the regulation of their conduct; and

- i) determining what descriptions of dress shall be academic dress for the purposes of the University, and regulating the use of academic dress.
- (3) The Senate shall not establish any new campus, college, faculty, department, centre, school, institute or other teaching and research units of the University, or any halls of residence or similar institution at the University without the approval of the Council.
- (4) Subject to this Law and the statutes, the Senate may make regulations for the purposes of exercising any functions conferred on it either by the foregoing provisions for any matter for which provision by regulations is authorized or required by this Law or by Statute.
- (5) Regulations shall provide that at least one of the persons appointed as examiners at each final or professional exams, held in conjunction with any course of study at the University is not a teacher at the University but is a teacher at the branch of learning to which the course relates at some other University of high repute.
- (6) Subject to the right of appeal to the Council from a decision from the Senate under this sub-section, the Senate may deprive any person of any degree, diploma or other awards of the University which has been conferred

upon him or her if after due enquiry he is shown to have been found guilty of dishonorable or scandalous conduct in gaining admission into the University or obtaining that degree, diploma or other awards.

9. Establishment of Institution for Niger Delta Studies

- (1) There shall be established in the University an Institution for Niger Delta Studies which shall be headed by a Director.
- (2) The provisions of the second schedule to this Law shall have effect with respect to and to matters arising from the establishment of the Institution for Niger Delta Studies.

[Second Schedule]

10. Functions of the Vice-Chancellor

- (1) The Vice-Chancellor shall in relations to the University take precedence before all other members of the University except the Chancellor and subject to section 5 of this Law, except the Pro-Chancellor and any other person for the time being acting as Chairman of the Council.
- (2) Subject to Sections 7, 8 and 15 of this Law, the Vice- Chancellor shall have the general functions, in addition to any other functions conferred to him by this Law or otherwise, of directing the activities of the University, and

shall to the exclusion of any other person or authority be the Chief Executive and Academic Officer of the University and ex-officio Chairman of the Senate.

- (3) The Vice-Chancellor shall have the power to delegate any of the functions assigned to him under this Law to senior members of the University staff as shall seem to him appropriate.

11. Functions of the Deputy Vice-Chancellor

- (1) The Deputy Vice-Chancellor shall assist the Vice-Chancellor in the discharge of his functions on a full time basis and act in the place of the Vice-Chancellor.
- (2) When the office of the Chancellor is vacant or the Vice-Chancellor is for some reason (including the absence from the precincts of the University) unable to perform his functions as Vice-Chancellor, any reference to this Law shall be construed accordingly.

12. Power of University to make Statutes

- (1) Subject to this Law, the University may make Statutes for any of the following purposes. That is to say—
 - a) making provisions with respect to the composition and constitution of any authority of the University;

- b)** specifying and regulating the powers and duties of any authority of the University, and regulating any other matters connected with the University or any of its authorities;
 - c)** regulating the admission of students, their discipline and welfare;
 - d)** determining whether any particular matter is to be treated as an academic or a non-academic matter for the purposes of this Law and of any statute, regulation, or other instrument made thereunder;
 - e)** and making provisions or any other matter for which provision by Statute is authorized or required by this Law.
- (2)** Subject to section 25 (4) of this Law, the interpretation law shall apply in relations to any statute made under this section as it applies to a subsidiary instrument within the meaning of section 27 of that Law.

[Cap. 16.]

- (3)** The Statute contained in the Third Schedule of this Law shall be deemed to have come into force on the commencement of this Law and shall be deemed to have been made under this section.

- (4) The power to make statutes conferred by this section shall not be prejudiced or limited in any way by reason of the inclusion or omission of any matter in or from the statute contained in the Third Schedule of this Law or any subsequent statute.

[Third Schedule]

13. Mode of exercising power to make Statutes

- (1) The power of the University to make statute shall be exercised in accordance with the provisions of this section and not otherwise.
- (2) A proposed Statute shall not become Law unless it has been approved—
 - a) at a meeting of the Senate, by not less than two-thirds of the votes (or the nearest whole number less than two-thirds) of the members present and voting; and
 - b) at a meeting of the Council, by not less than two-thirds of the votes (or the nearest whole number less than two-thirds) of the members present and voting.
- (3) A proposed statute may originate either in the Senate or in the Council, and may be approved as required by subsection (2) of this section by either one of those bodies or the other.

- (4) A statute which—
- a) makes provisions for or alter the composition or constitution of the Council, the Senate or any authority of the University;
 - b) makes provisions for the establishment of a new campus or College or for amendment or revocation of any statute whereby a campus or college is established; or
 - c) provides for the establishment of a new institute or centre or for the amendment or revocation of any statute whereby an institute or centre is established, shall not come into operation unless it has been approved by the Council.
- (5) For purposes of section 7 of the interpretation Law, a statute shall be treated as being made on the date on which it is duly approved by the Council or in the case of statute falling within subsection (4)(b) of this section, on the date on which it is approved by the Governor.

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14. Proof of Statutes

A Statute may be proved in any court of Law, by the production of a copy thereof bearing or having affixed to it a certificate purporting to be signed by the Vice-Chancellor or Registrar to the effect that the copy is a true copy of a statute of the University.

15. Power of the Chancellor to decide the meaning of Statute

- 1) In the event of any doubt or dispute arising at any time as to the meaning of any provision of a statute, the matter may be referred to the Chancellor who shall take such advice and make such decision thereon as he shall think fit.
- 2) The decision of the Chancellor on any matter referred to him under this section shall be binding upon the authorities, staff and students of the University, and where any question as to the meaning of any provision of the Statute has been decided by the Chancellor under this section, such a question as to the meaning of that provision is final:
Provided that nothing in this sub-section shall affect any power of a court of competent jurisdiction to determine whether any provision of a Statute is wholly or partly void as being ultra vires or as being inconsistent with the Constitution of the Federation.
- 3) The provisions of sub-sections (1) and (2) of this section shall apply in relation to any doubt or dispute as to whether any matter is for the purposes of this Law an academic or a non-academic matter as they apply in relation to any such doubt or dispute as is mentioned in subsection (1) of this section; and accordingly

the references in subsection (2) of this section to any question as to whether any matter is for the said purposes an academic or a non-academic matter.

16. Visitor

- (1)** The Governor shall be the visitor of the University.
- (2)** The Visitor shall as often as the circumstances may require, not being less than once every four years, conduct a visitation to the University or direct that such visitation be conducted by such persons as the visitor may deem fit and in respect of any affairs of the University.
- (3)** It shall be the duty of the bodies and persons comprising the University
 - a)** to make available to the Visitor and any other persons conducting visitation in pursuance of this section, such facilities and assistance as or they may reasonably require for the purpose of visitation; and
 - b)** to give effect to any instruction consistent with the provision of this law which may be given by the Visitor in consequence of a visitation.

17. Removal of certain members of the Council

- (1) If it appears to the Council that a member of the Council (other than the Pro-Chancellor or the Vice-Chancellor) should be removed from office on the ground of misconduct or inability to perform the functions of his office or employment, the Council shall make a recommendation, to that effect through the Commissioner to the Governor and if after making such inquiry (if any) as may be considered appropriate the Governor approves the recommendation, it may direct the removal of the person in question from office.
- (2) It shall be the duty of the Commissioner to use his best endeavour to cause a copy of the instrument embodying a direction under subsection (1) of this section to be served as soon as reasonably practicable on the person to whom it relates.

18. Removal, suspension of academic, administrative and professional staff

- (1) If it appears to the Council that there are reasons for believing that any person employed as a member of the academic or administrative or professional staff of the University, other than the Vice-Chancellor, should be removed from his office or

employment on the grounds of misconduct or of inability to perform the functions of his office or employment, the Council shall—

- a)** give notice of those reasons to the person in question;
 - b)** afford him an opportunity of making representation in person on the matter to the Council; and
 - c)** if he or any three members of the Council so request within the period of one month beginning with the date of the notice, making arrangement...
 - i.** for a joint committee of the Council and the Senate to investigate the matter and report on it to the Council; and
 - ii.** For the person in question to be afforded an opportunity of appearing before and being heard by the investigating committee with respect to the matter;
 - d)** if, after considering the report of the investigation committee it is satisfied that the person in question should be removed, it may so remove him by an instrument in writing signed on the direction of the Council.
- (2)** The Vice-Chancellor may, in a case of misconduct by a member of the staff which in

opinion of the Vice-Chancellor is prejudicial to the interest of the University, suspend such member and any such member and any such suspension shall forthwith be reported to the Council.

- (3) For “good cause”, any member of staff may be suspended from duties or such person’s appointment may be terminated by Council, and for the purposes of this sub-section **“good cause”** means-
- a) conviction for any offence which the Council considers to be such as to render the person concerned unfit for discharge of the functions of his office;
 - b) any physical or mental incapacity which the Council, considers to be such as to render the person concerned unfit to continue to hold his office;
 - c) conduct of scandalous or other disgraceful nature which the Council considers to be such as to render the person concerned unfit to continue to hold his office; or
 - d) conduct which the Council considers to be such as to constitute failure or inability of the person concerned to discharge the functions of his office or to comply with the terms and conditions of his service.

- (4) Any person suspended, pursuant to subsection (2) or (3) of this section shall be on half pay and the Council shall before expiration of a period of three months after the date of such suspension, consider the case against that person and come to a decision as to whether—
- a) to continue such person's suspension and if so on what" terms (including the proportion of his emoluments to be paid to such a person
 - b) to reinstate such person in which case the Council shall restore his/her full emolument to such a person with effect from the date of suspension;
 - c) to terminate the appointment of the person concerned, in which case such person will not be entitled to the proportion of his emolument withheld during the period of suspension; or
 - d) to take such lesser disciplinary action against such person (including the restoration of such proportion of his emolument that might have been withheld) as the Council may determine.
- (5) In any case where the Council pursuant to this section decides to continue a person's suspension or decides to take further disciplinary action against a person, the Council shall, come to a final determination in respect of the case concerning such person.

- (6) It shall be the duty of the person by whom an instrument of removal is signed pursuant to subsection (1) of this section to use his best endeavour to cause a copy of the instrument to be served as soon as reasonably practicable on the person to whom it relates.
- (7) Nothing in the foregoing provision of this section shall prevent the Council from making regulation for the discipline of other categories of staff and workers of the University as may be prescribed.

19. Other categories of discipline of academic, administrative and professional staff

Without prejudice of section 18 of his law, Council shall have power to make Statutes authorizing the Vice-Chancellor to determine the mode and penalties appropriate to other categories of staff discipline.

20. Removal of examiners

- (1) If, on the recommendation of the Senate, it appears to the Vice-Chancellor that a person appointed as an examiner for any examination of the University ought to be removed from his office or appointment, except in such cases as maybe prescribed, the Vice-Chancellor may after affording the examiner an opportunity of making representation in person on the matter to the Vice-Chancellor remove the examiner from the appointment by an instrument in

writing signed by the Vice-Chancellor, and the Vice-Chancellor may on the recommendation of the Senate, appoint an appropriate person as examiner in the place of the examiner removed in pursuance of this subsection.

- (2) It shall be the duty of the Vice-Chancellor on signing an instrument of removal in pursuance of this section, to use his/her best endeavour to cause a copy of the instrument to be served as soon as reasonably practicable on the person to whom it relates.

21. Discipline of students

- (1) Subject to the provisions of this section, where it appears to the Vice-Chancellor that any student of the University has been guilty of misconduct, the Vice-chancellor may, without prejudice to any other disciplinary powers conferred on him by Statute or regulations, direct that...
 - a) the student shall not, during such periods as may be specified in the direction, participate in such activities of the University or make use of such facilities of the University as may be so specified;
 - b) the activities of the student shall during such period as may be so specified in the direction be restricted in such manner as may be so specified;

- c)** the student be rusticated for such period as may be specified in the direction: or
 - d)** the student be expelled from the University.
- (2)** Where a direction is given under subsection (1) (c) or (d) of this section in respect of any student, the student may, within the prescribed period and in the prescribed manner appeal from the direction to the Council; and where such an appeal is brought, the Council shall, after causing inquiry to be made in the matter as the Council considers just, either confirm or set aside the direction or modify it in such manner as the Council thinks fit.
- (3)** Where an appeal from a direction is brought in pursuance of the provisions of sub-section (2) of this section, such appeal shall not affect the question of the direction until the appeal is finally determined.
- (4)** The Vice-Chancellor may delegate his powers under this section to a disciplinary board consisting of such members of the University as he may nominate.
- (5)** Nothing in this section shall be construed as preventing the restriction or termination of a student's activities at the University otherwise than on the grounds of misconduct.

- (6) For the avoidance of doubt a direction made or given under sub-section (1) (a) of this section may be combined with a direction or given under subsection (1) (b) of this section.
- (7) It shall be an offence for any student, by himself or in conspiracy with others, to use violence for the purpose of achieving a redress or an advantage on the campus of the University.

Miscellaneous and General

22. Exclusion of discrimination on account of race, religion, etc.

No person shall be required to satisfy requirements as to any of the following matters, that is to say, race (including ethnic grounds), sex, place of birth or family origin, or religious or political persuasion, or physical disability as a condition of becoming or continuing to be a student at the University, the holder of any degree of the University or any appointment or employment at the University or a member of anybody established by virtue of this Law; and no person shall be subjected to any disadvantage or accorded any advantage in relation to the University, by reference to any of those matters;

Provided that nothing in this section shall be construed as preventing the University from imposing any disability or restriction on any of the aforementioned persons where such persons willfully refuse or fail on grounds of religious belief, to undertake any duty generally and uniformly imposed on

all such persons or any group of them which duty, having regard to its nature and the special circumstances pertaining thereto is in the opinion of the University, reasonably justifiable in the national interest.

23. Restriction on disposal of land by University

Without prejudice to the provisions of the Land Use Act, 1978 the University shall not dispose of, or charge any land or an interest in any land (including any land transferred to the University under this Law) except with the prior written consent, either general or special of the state.

[L.F.N 2004 Cap. L.5.]

Provided that such consent shall not be required in the case of any lease or tenancy at a rack-rent for a term not exceeding twenty-one years or any lease or tenancy to a member of the University for residential purposes.

24. Quorum and procedure of bodies established by this Law

Except as may be otherwise provided by Statute or by regulations of the quorum and procedure of any body of persons established by this Law shall be such as may be determined by that body.

25. Appointment of committee, etc.

- (1) Anybody of persons established by this Law shall, without prejudice to the generality of the powers of that body, have power to appoint committees, which need not consist exclusively of members of that body, and to authorize a committee established by it to...

- a) exercise, on its behalf, such of its functions as may determine; or
 - b) co-opt members, and may direct whether or not co-opted members (if any) shall be entitled to vote in that committee.
- (2) Any two or more such bodies may arrange for the holding of joint meetings of those bodies, or for the appointment of committees consisting of those bodies, for the purposes of considering any matter within the competence of those bodies or any of them, and either of dealing with or of reporting on it to those bodies or any of them.
- (3) Except as may be otherwise provided by Statute or by regulations, the quorum and procedure of a committee established or meeting held in pursuance of this section shall be such as may be determined by the body or bodies which have decided to establish the committee or hold the meeting.
- (4) Nothing as contained in provisions of this section shall be construed as—
 - a) enabling Statutes to be made otherwise than in accordance with section 12 of this Law; or
 - b) enabling the Statute to empower any other body to make regulations or to award degrees or other qualifications.

- (5) The Pro-Chancellor and the Vice-Chancellor shall be members of every committee of which the members are wholly or partly appointed by the Council (other than a committee appointed to inquire into the conduct of the officer in question), and the Vice-Chancellor shall be a member of every committee of which the members are wholly or partly of the Senate.

26. Miscellaneous administrative provisions

- (1) The seal of the University shall be such as may be determined by the Council and approved, by the Chancellor, and affixing of the seal of the University shall be authenticated by the signature of the Pro-Chancellor or the Vice-Chancellor or the Registrar, such other person as may be provided by the Senate.
- (2) Any document purporting to be a document executed under the seal of the University shall be received in evidence and shall, unless the contrary is proved be provided to be so executed.
- (3) Any contract or instrument which, if made or executed by a person as being a body corporate, would not be required to be under seal may be made or executed on behalf of the University by a person generally or specially authorized to do so by the Council.

- (4) The validity of any proceedings or anybody established in pursuance of this Law shall not be affected by a vacancy in the membership of the body by reason that any person not entitled to do so took part in the proceedings.
- (5) Any member of any such body who has a personal interest in any matter proposed to be considered by the body shall forthwith disclose his interest to the body and shall not vote on any question relating to that matter.
- (6) Nothing in section 13 of the interpretation Law (which provides for the application, in relation to subordinate legislature, of certain incidental provisions) shall apply to Statutes or regulations made in pursuance of this Law; but the power conferred by this Law to make statutes or regulations shall include power to revoke or vary any Statute (including the Statute contained in the Third Schedule to this Law) or any regulation by a subsequent regulation, and statutes and regulations may make different provision in relation to different circumstances.

[Cap 16.]

- (7) No stamp or other duty shall be payable in respect of any transfer of property to the University.

- (8) Any notice or other instrument authorised to be served by virtue of this Law, without prejudice to any other mode of service, be served by post or otherwise.

27. Commentary on proposals and recommendations

It is hereby declared that where in any provision of this Law it is laid down that proposals are to be submitted or a recommendation is to be made by one authority to another through one or more intermediate authorities, it shall be the duty of every such intermediate authority to forward any proposals or recommendations received by it in pursuance of that provision to the appropriate authority, but any such intermediate authority may, if it thinks fit, forward therewith its own comments thereon.

2.8 Interpretation

In this Law, except where the context otherwise requires. . .

“campus” means a campus of the Niger Delta University as may be established by the University from time to time;

“graduate” means a person on whom a degree (other than an honorary degree) has been conferred by the University;

“misconduct” means improper behaviour according to the Statutes and regulations of the University;

“officer” means does not include the Visitor;

“prescribed” means prescribed by the Statutes or regulation;

“professor” means a person's designation as a professor of the University in accordance with provisions made in that behalf by statute or by regulations;

“property” includes rights, liabilities and obligations;

“regulations” means regulations made by the Senate or Council;

“State” means Bayelsa State of Nigeria;

“Statute” means a Statute made by the University under section 11 of this Law in accordance with the provision of section 12 of this Law and the “the statutes” means all such statutes as are in force from time to time;

“Teacher” mean a person holding a full time appointment as a member of the teaching or research staff of the University;

“the appointed day” means the day this Law comes into force;

“the commissioner” means the State Commissioner charge with the responsibility of Education;

"the Governor" means the Governor of Bayelsa State of Nigeria;

"the Senate" means the Senate of the University established, pursuant to section 4(1) (f) of this Law;

"the University" means the Niger Delta University as incorporated and constituted by this Law;

"undergraduate" means a person in *status pipillarri* at the University other than. . . .

- a) a graduate; and
- b) a person of such description as may be prescribed for the purpose of this definition.

29. Short title

This Law may be cited as the Niger Delta University Law.

**SCHEDULE
FIRST SCHEDULE
[Section 4 (2).]**

Principal Officers of the University

1. The Chancellor

- (1) The Chancellor shall be appointed by the Visitor.
- (2) Until the person resigns or is removed from office, the Chancellor shall hold office for a period of five years.

- (3) If it appears to the Visitor that the Chancellor should be removed from his office on the grounds of misconduct or inability to perform the functions of his office, the Visitor may by notice in the Gazette remove the Chancellor from office.

2. The Pro-Chancellor

- (1) The Pro-Chancellor shall be appointed by the Visitor.
- 2) Subject to the provisions of this Law, the Pro-Chancellor shall hold office for a period of four years beginning from the date of his appointment. The person may be reappointed for a second term of three years as the Visitor may deem fit. If it appears to the Visitor that the Pro-Chancellor should be removed from office on the grounds of misconduct or inability to perform the functions of the office, the Visitor may be notice in the Gazette to remove the Pro-Chancellor from office.

3. The Vice-Chancellor

- (1) Subject to the provisions of this paragraph, the Vice-Chancellor shall be appointed by the Visitor acting on the recommendation of a joint selection of committee of Senate and Council.
- (2) Subject to the provisions of this paragraph, the Vice-Chancellor shall be removed from office

by the Governor after consultation with the University Council.

- (3) The Vice-Chancellor shall hold office for five years, and there shall be no second term.
- (4) Subject to this paragraph, the Vice-Chancellor shall hold office on such terms as to emolument and otherwise as may be specified in his instrument of appointment.
- (5) The Council shall have power to determine what emolument and otherwise are appropriate to a former Vice-Chancellor who on leaving that office remains in the service of the University.
- (6) Notwithstanding the provisions of this paragraph, the Governor shall appoint the first Vice-Chancellor

4. The Deputy Vice-Chancellors

- (1) There shall be two Deputy Vice-Chancellors who shall be appointed and removed from office by the Council on the recommendations of the Senate which appointment or removal shall be brought to the notice of the Visitor.
- (2) The Deputy Vice-Chancellors shall assist the Vice-Chancellor in the discharge of his/her functions on a full-time basis and act in the

place of the Vice-Chancellor when the office of the Vice-Chancellor is vacant or the Vice-Chancellor for any reason (including absence from the precinct of the University) is unable to perform his/her functions as Vice-Chancellor; and references in this Law to the Vice-Chancellor shall be construed accordingly.

- (3) Subject to the provision of this Law, a Deputy Vice-Chancellors shall hold office for only one term of five years and on such terms as the emolument of his/her office as may be specified in the instrument of his/her appointment.
- (4) If any of the Deputy Vice-Chancellors vacate his office before expiration of his term of office, the Council shall appoint a successor, to complete the tenure.
- (5) Notwithstanding the provision of this paragraph, the Visitor shall appoint the first Deputy Vice-Chancellors.

5. Other Principal Officers of the University

- (1) There shall be a Registrar, who shall be the Chief Administrative Officer of the University and shall be responsible to the Vice-Chancellor for the day-to-day administrative work of the University except as regards

matters for which the Bursar is responsible in accordance with subparagraph (3) of this paragraph.

- (2) The person holding the office of the Registrar shall by virtue of that office be Secretary to the Council, the Senate, Congregation and Convocation.
- (3) There shall be a Bursar, who shall be the Chief Financial Officer of the University and shall be responsible to the Vice-Chancellor for the day-to-day administrative and control of the financial affairs of the University.
- (4) There shall be a Librarian who shall be responsible to the Vice-Chancellor for the administration of the University Library and the co-ordination of all library services in the University and its campuses, colleges, faculties, schools, departments and institutes and other teaching or research Units.
- (5) The officers mentioned in this paragraph shall be appointed
in such a manner as may be specified by Statute and shall hold office for such period and such terms as to the emolument of their offices and otherwise as may be specified.
- (6) Any question as to the space of the responsibilities of the officers mentioned in

this paragraph shall be determined by the Vice-Chancellor.

6. Resignation/reappointment

- (1)** Any officer mentioned in the foregoing provision of this Schedule may resign from his/her office.
 - a) in the case of the Chancellor, by notice to the Governor, and
 - b) in any other case by notice to the Council and the Council shall immediately notify the Commissioner in the case of the Vice-Chancellor.
- (2)** Subject to paragraph 3 (3) above, a person who has caused to hold an office so mentioned otherwise than by removal for misconduct shall be eligible for reappointment to that office.

SECOND SCHEDULE

[Section 9 (2).]

Institution for Niger Delta Studies

- 1.** The Centre shall.
 - a)** engage in the promotion and understanding of, and interest in the Niger Delta region;
 - b)** undertake the study, research and teaching of the history, languages and culture of the Niger Delta peoples;

- c) promote the study and research of the proper management and conservation of the forest and marine resources of the region;
 - d) engage in the study and research of environmental pollution in the region;
 - e) promote the study of erosion problems in the region;
 - f) sponsor local and international conferences, seminars, workshops, guest lectures, exhibitions, concert, publications, etc: and
 - g) have museums and libraries which shall be depositories of all studies, art Work, photographs, books, videos, publications, etc. from anywhere in the world or the Niger Delta.
- 1) The Centre shall have a Board of Management consisting of a Chairman who shall be the Vice-Chancellor or his representative and other members who may include persons outside the University to be appointed by the Council on the recommendation of the Vice-Chancellor.
 - 2) The terms of the reference of the Board shall be determined by the Council on the recommendation of the Vice-Chancellor.
 - 3) The Board shall have power to appoint and remove from office its core staff (managerial, professional, technical and otherwise) and set out the terms and conditions of service for

such appointments subject to the approval of Council.

- 4) The Centre shall have a Director who shall be responsible to the Board of Management.
 - 5) The Council, on the recommendation of the Vice-Chancellor, shall determine the relationship and emoluments of University staff, other than the core staff of the Centre, participating in the activities of the Centre for Niger Delta Studies.
- 3.
- 1) The Centre shall be financed by the University externally through fees charged for executing special projects as well as donations, grants, endowments, etc.
 - 2) The Board of Management of the Centre shall make its own financial arrangements.
 - 3) The Centre shall be self-accounting.
 - 4) The Board of Management shall submit comprehensively an annual report through the Vice-Chancellor for appropriation.

THIRD SCHEDULE

[Section 12 (4).]

Niger Delta University
Statute No. 1

ARRANGEMENT OF ARTICLES

ARTICLES

- (i)** The Council.
- (ii)** The Finance and General Purposes Committee.
- (iii)** The Senate.
- (iv)** Congregation.
- (v)** Convocation.
- (vi)** Organization of academic work of the University.
- (vii)** The Dean of Faculty.
- (viii)** Selection of certain principal officers.
- (ix)** Creation of academic post.
- (x)** Appointment of academic staff.
- (xi)** Appointment of administrative and professional staff.
- (xii)** Interpretation.
- (xiii)** Short title.

i. The Council

- 1)** The Council shall consist of:
 - a)** The Pro-Chancellor;
 - b)** The Vice-Chancellor;
 - c)** The Deputy Vice-Chancellors,
 - d)** Six persons appointed by the Governor to represent the following areas, law, accounting/ banking, industry, engineering;
 - e)** Four persons appointed by the Senate from among the members of that body;
 - f)** One person appointed by the

- administrative/ technical staff of the University;
- g)** The Permanent Secretary, Ministry of Finance or his/her representative;
 - h)** The Commissioner of Education or his/her representative;
 - i)** Two persons appointed by the Congregation from among its members.
- 2)** Any member of the Council holding office otherwise than in pursuance of paragraph 1 (1) (a), (b), (c) and (d) above may, by notice to the Council resign his/her office.
- 3)** A member of the Council holding office otherwise than in pursuance of paragraph 1 (1) (a), (b), (c) and (d) above, shall unless he/she previously vacates it, vacate that office on the expiration of the period of five years.
- 4)** Where a member of the Council holding office otherwise in pursuance of paragraph 1(1) (a), (b), (c) and (d) above vacates that office before the expiration of the period specified in article 1 (5), the body or person by whom he was appointed may appoint a successor to office for residue of his predecessor.
- 5)** A person ceasing to hold office as a member of the Council other than by removal for

misconduct shall be eligible for reappointment for only one further period of four years, except the Vice-Chancellor and the Deputy Vice-Chancellors.

- 6) The quorum of the Council shall be seven at least one of whom shall be a member of appointed pursuant to paragraph 1 (d), (g) and (h) above.
- 7) If the Pro-Chancellor is not present at a meeting of the Council, such other member of the Council present at the meeting as respects that meeting shall be the Chairman at that meeting, and subject to section 5 of the Law and the provisions of this law, Council may regulate its procedure.
- 8) Where the Council desires to obtain advice with respect to any particular matter, it may co-opt not more than two persons for that purpose; and the person (s) co-opted may take part in the deliberations of the Council at any meeting but shall be entitled to vote.
- 9) Notwithstanding any other provision of the Law, the Governor shall not dissolve the Council, other than the immediate reconstitution of Council at the end of its tenure, excepts on grounds of misconduct or incompetence.

ii. The Finance and General Purposes Committee

The Finance and General Purposes Committee of the Council shall consist of:

- a) The Pro-Chancellor who shall be the Chairman of Committee at any meeting at which he/she is present;
- b) The Vice-Chancellor;
- c) The Deputy Vice-Chancellors
- d) Six other members of the Council appointed by the Council two of whom shall be selected from among four member of the Council appointed by Senate and one member appointed to Council by the Congregation;
- e) The Commissioner of Finance or his representative. The quorum of the Committee shall be five. Subject to any directive given by the Council, the Committee may regulate its own procedures.

iii. The Senate

- I. The Senate shall consist of:
 - a) The Vice-Chancellor;
 - b) The Deputy Vice-Chancellors;
 - c) The Deans and acting Deans of several Faculties;
 - d) Heads and acting Heads of academic departments;
 - e) All Faculty Representatives
 - f) The Directors and acting Directors of the several Institutes and Centres;
 - g) The Professors;

- h)** The Librarian;
- i)** The persons for the time being holding such appointment on the staff of the University as may be specified by the Vice-Chancellor;
- j)** The Registrar (non-voting member) to serve as Secretary;
- k)** Such teachers (of Senior Lecturer rank and above and not being more than two in respect of each Faculty) as may be elected from among the members of each Faculty, the total number thereof to be determined from time to time by the Senate.

The Vice-Chancellor shall be the Chairman at all meetings of the Senate when he/she is present, and in his/her absence the Deputy Vice-Chancellor (Academic) shall preside. The quorum of the Senate shall be one-quarter, and subject to paragraph (2) above, the Senate may regulate its own procedure.

An elected member may, by notice to the Senate, resign his office.

Subject to paragraph 7 of this Schedule, there shall be elections for the selection of elected members which shall be held in the prescribed manner as the Vice-Chancellor may from time to time determine.

An elected member shall hold office for a period of two year beginning from the date of his election and may be a candidate at any election, held in pursuance of paragraph 5 of this Schedule in the year in which his period of office expires; so however that no person shall be such a candidate if at the end of his/her current period of office he/she would have held office as an elected member for a continuous period of six years or would have so held office if he had not resigned it.

No election shall be held in pursuance of this article in any year if the number specified in the certificate given in pursuance of paragraph 9 of this Schedule does not exceed by more than one the figure which is thrice the number of those elected members holding office on the date of the certificate who do not vacate office during that year in pursuance of paragraph 6 of this Schedule, but for the avoidance of doubt, it is hereby declared that no person shall be precluded from continuing in taking office as an elected member by reason only of a reduction in the total of non-elected members.

If so requested in writing by any ten members of the Senate, the Vice-Chancellor or in his absence, the Deputy Vice-Chancellor (Academic) shall convene a meeting of the Senate to be held not later than the tenth day

following that on which the request was received.

In this article “total of non-elected members” means, as respects any year, such numbers as may be certified by the Vice-Chancellor to be the number of persons holding office as members of the Senate otherwise than as elected members.

vi. Congregation

Congregation shall consist of:

- a) The Vice-Chancellor;
- b) The Deputy Vice-Chancellors
- c) The full-time members of the academic staff;
- d) The Registrar;
- e) The Bursar;
- f) Every member of the administrative staff who holds a degree recognized for the purpose of this Statute by the Vice-Chancellor, not being an honorary degree; and
- g) Others with appropriate professional or experience as defined by Statute. Subject to section 6 of the Law, the Vice-Chancellor shall be the Chairman at all meetings of Congregation when he/she is present, and in his/her absence the Deputy Vice-Chancellor (Administration) shall preside.

The quorum of the Congregation shall be one-third by a certificate signed by the Vice-Chancellor specifying:

- a) The total number of members of Congregation for the purpose of any particular meeting of Congregation; or
- b) The names of the persons who are members of Congregation during a particular period, shall be conclusive evidence of that number or as the case may be the names of those persons.

Subject to the provisions of this article, Congregation may regulate its own procedure.

Congregation shall be entitled to express by resolution or other wise its opinion on all matters effecting the interest and welfare of the University and shall have such other functions in addition to the function of electing a member of the Council, as may be provided by Statute or regulations.

v. Convocation

- (1) Convocation shall consist of;
 - a) the officers of the University mentioned in Schedule to the Law;
 - b) all teachers within the meaning of the Law; and
 - c) all other persons whose names are registered in accordance with paragraph (2) below.
- (2) A person shall be entitled to have his/her name registered as member of Convocation if;
 - a) He/she is either a graduate of the University or a person satisfying such

requirements as may be prescribed for the purposes of this paragraph; and

- b) He/she applies for the registration of name in the prescribed manner and pays the prescribed fees.

- (3) The Convocation shall advise the Vice-Chancellor or the Senate on any matter referred to it by the Vice-Chancellor or the Senate.

vi. Organization of academic work of the University

- (1) Each faculty shall be divided into such number of Departments as may be prescribed.

- (2) There shall be established in respect of each Faculty, a Faculty Board, which subject to the provisions of this Statute, and subject to the direction of the Vice-Chancellor shall. .

- a) regulate the teaching and conduct of examinations connected with the subjects assigned to the Faculty;
- b) deal with any other matter assigned to it by Statute or by the Vice-Chancellor or the Statute; and
- c) advise the Vice-Chancellor or the Senate on any matter referred to it by the Vice-Chancellor or the Senate.

- (3) Each Faculty Board shall consist of;

- a) The Dean of Faculty;

- b) The persons severally in charge of the departments of the Faculty;
 - c) Such of the teachers assigned to the Faculty and having the prescribed qualification as the Board may determine; and
 - d) Such persons whether or not members of the University as the Board may determine with general or special approval of the Senate.
- (4) The quorum of the Board shall be eight members or one-quarter (whichever is greater) of the members for the time being of the Board and subject to the provisions of this Statute and provisions made by regulations in that behalf, the Board may regulate its own procedure.
- (5) The Vice-Chancellor shall appoint the persons in charge of the branches of the Faculties, Institutes and Centres, and determine the duration of their tenure.

vii. The Dean of Faculty

- (1) The Dean of the Faculty shall be a professor elected by the Faculty Board and such Dean shall hold office for a term of two years. He shall be eligible for re-election for another term of two years after which he may not be elected again until two years have elapsed.

- (2) If there is no professor in a Faculty, the Dean of the Faculty shall be appointed by the Vice-Chancellor on the basis of seniority.
- (3) The Dean of a Faculty shall exercise general superintendence over the academic and administrative affairs of the Faculty. It shall be the function of the Dean to present to convocation for the conferment of degrees persons who have quailed for the degree of the University at examinations held in the departments of learning for which responsibility is allocated to that Faculty.
- (4) The Dean shall be the Chairman at all meetings of the Faculty Board when he is present and he shall be a member of all Committees and other boards appointed by the Faculty.
- (5) There shall be a Committee to be known as the Committee of Deans consisting of all the Deans of the several faculties and that Committee shall advise the Vice-Chancellor on all academic matters and on particular matters referred to the University Council by Senate.
- (6) The Dean of the Faculty elected by virtue of subparagraph (1) of this paragraph may be removed from office for good cause by the Vice-Chancellor supported by the Faculty

Board, after a vote could have been taken at a meeting of the Board, and in the event of vacancy occurring following the removal of a Dean, an acting Dean, may be appointed by the Vice-Chancellor provided that at the next Faculty Board meeting an election shall be held for a new Dean.

(7) In this article, "good cause" has the same meaning as in section 18 (3) of the Law.

(8). Selection of certain principal officers

(1) When a vacancy occurs in the office of the Registrar, Bursar, Librarian, Director of Health Services, a Selection Board shall be constituted by the Council and shall consist of:

- i) The Pro-Chancellor;
- ii) The Vice-Chancellor and the Deputy Vice-Chancellor (Administration);
- iii) Two members appointed by the Council, not being members of the Senate; and
- iv) Two members appointed by Senate.

(2.) The Selection Board, after making such inquiries as it thinks fit, shall recommend a candidate to Council for appointment to the vacant office, and after considering there commendation of the Board, the Council may make an appointment to that office.

(9). Creation of academic posts

Recommendations for the creation of posts other than those mentioned in article 8 of this Statute shall be made by the Senate to the Council through the Finance and General Purposes Committee.

(10). Appointment of academic staff

Subject to the Law and Statute, the filling of vacancies in academic posts (including newly created ones) shall be prescribed from time to time by Statute.

(11). Appointment of administrative and professional staff

1) The administrative and professional staff of the University other than those mentioned in article 8 of this Statute shall be appointed by the Council or on its behalf by the Vice-Chancellor or the Registrar in accordance with any delegation of powers made by the Council in that behalf.

2) In the case of administrative or professional staff who have close and important contact with the academic staff, there shall be Senate participation in the process of selection.

12. Interpretation

In this Statute, the expression “the law” means the Niger Delta University Law, 2000 and any expression defined in the Law has the same meaning in this Statute.

13. Short title

This Statute may be cited as the Niger Delta University Statute.

**NIGER DELTA UNIVERSITY (NDU)
WILBERFORCE ISLAND
(AMENDMENT) LAW, 2004.**

**A Law to amend the Niger Delta University (NDU)
Wilberforce Island (Amendment) Law, 2004.**

Commencement

Enactment. BE IT ENACTED by the House Assembly of Bayelsa State of Nigeria and by authority of same as follows:

Amendment of 1. The First Schedule to the Principal Law is amended the First Schedule as set out in the following provisions to the Principal Law.

2. Paragraph 4(1) of the First Schedule to the Principal Law is amended by deleting and substituting same with the following:

The Appointment; “There shall be two Deputy Vice-Chancellors, (one for academic and the other for administration) who shall be appointed and removed from office by the Council on the approval of the Governor through the Senate.”

And Removal of
Deputy
Vice-Chancellors

However, this shall take cognizance of section 4 subsection(d) and (e) of the Principal Law.

3. Paragraph 4 sub-paragraph (3) is deleted by substituting same with the following:

Tenure of office. “Subject to the provision of this Law, the Deputy Vice-Chancellors shall hold office for a term of two years and they may be reappointed for a second term of two years subject to such terms as to emoluments of their office as may be specified in the instruments of their appointments”.

Citation 4. This Law may be cited as Niger Delta University(NDU) Wilberforce Island (Amendment) (No 1) Law, 2004.

This printed impression has been carefully compared by me withthe Bill which has passed by the Bayelsa State House ofAssembly andfounded by me to a true and correctly printed copy of the saidBill.

.....
PETER KORU GEORGE
Clerk of the House of Assembly

Assented the Day of 2005

.....

CHIEF D.S.P ALAMIEYESEIGHA PhD (J.P)
Governor of Bayelsa State
NIGER DELTA UNIVERSITY (NDU)
(AMENDMENT NO. 2) LAW, 2018
(Commencement: 2nd August, 2018)

A LAW to provide for the amendment of the Niger Delta University (Amendment No. 2) Law, 2018 and other matters connected thereto.

Be IT ENACTED by the Bayelsa State House of Assembly and by Authority of same as follows:

1. The Niger Delta University Law, 2000 (in this Law referred to as “The Principal Law” is amended as set out under this Law.
2. Section 5 of the Principal Law is hereby amended by substituting the word “such” with the word "multi" in Subsection 5 (1) (a) after the word "establish".
3. Section 5 of the Principal Law is further amended by deleting the word "within" in Subsection 5(1)(a) and substituting With the word “for”.
4. Section 7 of the Principal Law is altered by inserting a new sub-paragraph 7 (11) as follows:
“Council shall commence the process of the appointment of substantive Principal. Officers (Vice-Chancellor's Registrars Bursar and Librarian) not later than six (6) months to the expiration of the tenure of the incumbent”.
5. Section 10 of the Principal Law is amended by adding subsections 4 as follows:
“10 (4) in the absence of the Governing Council, the Vice Chancellor and his management team shall administer the University
6. Section 11(1) of the Principal Law was deleted. A new section Amendment 11(1) was inserted to read thus:

"The Deputy Vice-Chancellors shall assist the Vice-Chancellor in the discharge of his functions on a full-time basis. Whenever the Vice-Chancellor is indisposed or for any reason (including absence from the precinct of the University) is unable to perform his functions as Vice-Chancellor, the Deputy Vice-Chancellor Administration shall act in the place of the Vice-Chancellor and reference in this Law to the Vice-Chancellor shall be construed accordingly".

This Law may be cited as the Niger Delta University **(Amendment No.2) Law, 2018.**

FIRST SCHEDULE

1. Section 2(2) (a) of the First Schedule of the Principal Law is amended by deleting the word "period" and substituting with Schedule the words “single term”.
2. Section 2(2) (a) of the First Schedule of the Principal Law is further amended by deleting the words "He may be reappointed for a second term of three years as the visitor may deem fit”.
3. Section 2 of the First Schedule of the Principal Law was also altered by adding a new Subsection (2)(c) to read thus:

“2 (c) The individual to be appointed as a Pro-Chancellor must have years of experience in the management of a university or seasoned administrator ill the public service”.

4. Section 3(2) of the First Schedule of the Principal Law is amended adding the words “on grounds of gross misconduct Schedule inability to discharge the functions of the Office as a result of infirmity of the body or mind”.
5. Section 3(b)(1-4) was added to the First Schedule of the Principal Law as follows:
 - (1) There shall be no sole administrator for the University.
 - (2) A person vying for the position of Vice Chancellor must be an academic

Professor with a Ph.D, in addition to good character, integrity and competence.

- (3) The tenure of Office of person who gets appointed as a substantive Vice-Chancellor shall include the period of acting, where such a candidate was the sole candidate in the screening process otherwise the person's tenure shall count from the effective date of council's decision.
- (4) The period of acting shall not exceed six calendar months. The acting period may be extended for another six months upon the expiration of the first but shall not be extended for the incumbent beyond two consecutive acting periods. The incumbent shall vacate office at the end of the second six months, following which a new acting Vice-Chancellor shall be appointed by the University Senate.

Section 3(1-4) of the First Schedule of the Principal Law is now Section 3(a)

- 6. Section 4(3) of the First Schedule of the Principal Law is amended by the words before the word years and substituting with the words “terms of two”.
- 7. Section 4(3) of the First Schedule of the Principal Law

is further amended adding the words "they may be reappointed for a second term of two years" after the word "and" in line two.

8. Section 4(6) is added to the First Schedule of the Principal Law to read thus;

"4 (6) No individual other than those nominated by the Vice-Chancellor shall present themselves for election into the office of the Deputy Vice-Chancellor".

9. Section 4(7) is added to the First Schedule of the Principal Law to read thus;

"4 (7) The Council shall have power to determine what emolument and otherwise are appropriate to a serving, and or, a former Deputy Vice-Chancellor who on leaving that office remains in the service of the University".

10. Section 5(7) is added to the First Schedule of the Principal Law to read thus;

"5 (7) The officers mentioned in this paragraph shall hold office for a single term of five years only beginning from the effective appointment and on such terms and conditions as may be specified in the letters of appointment. Thereafter, the officers shall relinquish the office and be reassigned to other duties in the

university (if they were tenured staff prior to their appointment)”.

SECOND SCHEDULE

1. Section 1 of the Second Schedule of the Principal Law is amended by substituting the word "CENTRE" with the word “INSTITUTE” before the words "FOR NIGER DELTA STUDIES”.
2. Section 1(a) of the Second Schedule of the Principal Law is amended by substituting the word "centre” with the word “institute" after word “The”.
3. Section 1(b) of Second Schedule of the Principal Law is amended by substituting the word "centre” with the word “institute” after the word "The”.
4. Section 1(c) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word “institute”after the word “The”.
5. Section 1(d) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word “institute”after the word “The”.
6. Section 1(e) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word “institute”after the word “The”.

7. Section 1(f) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word "institute" after the word "The".
8. Section 1(g) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word "institute" after the word "The".
9. Section 2(a) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word "institute" after the word "The".
10. Section 2(e) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word "institute" after the word "The".
11. Section 3(a) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word "institute" after the word "The".
12. Section 3(b) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word "institute" after the word "The".

13. Section 3(c) of the Second Schedule of the Principal law is Section amended by substituting the word "centre" with the word "institute" after the word "The".

THIRD SCHEDULE

1. Section 1 (10) is added to the Third Schedule of the Principal Law as follows:

"1 (10) Persons to be appointed to Council shall be persons of proven integrity, knowledgeable, holders of recognized university degree and familiar with the affairs and tradition of the University.

2. Section 1 (11) is added to the Third Schedule of the Principal Law as follows:

"(11) A member of the Council holding office in pursuance of paragraph 1(1) (a) and (d) above, have a single term of four years".

3. Section 12 of the Principal Law is amended by using the section for a new subhead titled: "Compulsory Retirement age for" and is as follows:

"12 COMPULSORY RETIREMENT AGE FOR:

- a. Academic staff on, the professorial cadre shall be 70 years.*
- b. Non-Academic staff shall be 65 years, including all academic staff below the professorial cadre.*

- c. *The Law or tide requiring person to retire from the public service after serving 35 years shall not apply to staff of the University.*

This printed impression has been carefully compared by me with the Law which has passed the Bayelsa State House of Assembly and found by me to be true and correctly printed copy of the said Law.

.....
Mr. Aaron Nicodemus Timiye
Clerk of the House of Assembly

Assented the Day of 2005

.....
Hon. Henry Seriake Dickson
Governor of Bayelsa State

VISITORS AND PRINCIPAL OFFICERS OF THE UNIVERSITY

1. VISITORS

His Excellency, Chief (Dr.) D.S.P. Alamieyeseigha (JP)
Executive Governor of Bayelsa State
2001-2005

His Excellency, Dr. Goodluck E. Jonathan (JP)
Executive Governor of Bayelsa State
2005-2007

His Excellency, Chief Timipre Sylva
Executive Governor of Bayelsa State
2007-2012

His Excellency, Hon. Henry Seriake Dickson
Executive Governor of Bayelsa State
2012-2020

His Excellency, Sen. Douye Diri
2020-

2. CHANCELLOR

HRM King Edward Asimini Dappa Pepple II, JP
Perekule XI, Amayanabo and Natural Ruler of Grand
Bonny Kingdom
2001-2007

HRH (Dr) Abubakar Ibn Umar Garbai El-kanemi, CFR
(Shehu of Borno)
2009-2014

3. PRO-CHANCELLORS AND CHAIRMAN OF GOVERNING COUNCIL

Professor Ebigberi Joe Alagoa, Pioneer Pro-Chancellor,
FHSN, JP,
OON, FNAL. KSC
2001-2005

Professor Rimse Okoko. Ph.D
2005-2012

Professor Turner T. Isoun
2013-2016

Professor Steve Azaiki, OON
2017-2018

Mr. Matthew B. Seiyefa
2018-

4. VICE-CHANCELLORS

Professor John. Cecil Buseri, Ph.D Wales, M.Ed, B.Ed
(Hons), JP, MNAE
Pioneer Vice-Chancellor 2001-2005

Professor Chris Ikporukpo, Ph.D, BSc.(Hons) Ibadan
Acting Vice-Chancellor 2005-2007
Vice-Chancellor 2007-2012

Professor Humphrey Ogoni, (MNSF, MNSCH)
2013-2017

Professor Samuel G. Edoumiekumo
2017-

5. DEPUTY VICE-CHANCELLORS

Professor Kingsley D. Alagoa, (Professor of
Theoretical Physics)
Deputy Vice-Chancellor 2008-2010
Professor Humphrey A. Ogoni, (MNSE, MNSChE)
Deputy Vice-Chancellor 2010-
Acting Vice -Chancellor 2012-2013

Professor Timothy Epidi

Professor Tuemi Asuka

Professor Samuel G Edoumiekumo

Professor Donbebe S. Wankasi

Professor Allen A. Agih

Professor Christine Odi

6. REGISTRAR

Pereladei Ifiemi Apreala, .MA. BA
2001-2005

Sir David U. Suowari BA (IFE)
2005-2009

Tonbra R. Morris - Odubo, MBA, Bsc
2010-2016

Mrs. Effua E. Berepubo
2016-2020
Benjamin Joffa
2020-

7. LIBRARIANS

Rev. E.A. George-Otutru, BLS (ABU) MA
(Loughborough, UK)
2001-2010

Mr. Blakes Esbra Ft., M.Sc (DELSL7), B.A. (Leeds. UK)
2011-2016

Dr. (Mrs.) Joyce C. Oyadonghan
2016-2021

Dr. Biokuromoye Fyneman
2021 -

8. BURSARS

B. A. Ayoro, BSc (UNIBEN), ACA
Acting Bursar 2001-2005

Lyndon Miekoromo Itale, BSc. (RSUST) M.Sc
(UNILAG) (Acct) PCA,
Bursar 2005-

Mr. Seth W. Tueridei
2016-2021

Mr. Boloumbele Yalah
2021 -

MEMBERS OF THE 1ST GOVERNING COUNCIL 2001-2005

1. Professor E.J. Alagoa Pro-Chancellor & Chairman
2. Professor John. Cecil Buseri Vice-Chancellor
3. Chief F. D. Lott Member
4. Air Vice Martial (AVM) L. Koinya (Rtd) Member
5. Dr. E. Isukul Member
6. Dr. (Mrs.) A. I. Spiff Member
7. Hon Dr. (Mrs.) B. E. Ketebu Member
8. Mr. R. B. Tiebiri (Rep Min. of Education) Member
9. Mr. P. E. Daunumigha (Rep. Min. of Finance) Member
10. Professor K. Zuofa (Rep. University Senate)
[2002-2007] Member
11. Professor J.F. Alfred-Ockiya
(Rep. University Senate) [2002-2007] Member
12. Dr. W.A.L. Izonfuo (Rep. University Senate)
[2002- 2007] Member
13. Dr. P.P. Jombo (Rep. University Senate) [2002-2007]
Member
14. Pereladei, Ifiemi Apreala Registrar & Secretary

MEMBERS OF THE 2ND GOVERNING COUNCIL 2005-2009

1. Professor K. A. B. Okoko Pro-Chancellor & Chairman
2. Professor Chris Ikporukpo Vice-Chancellor
3. Prof. Kingsley D. Alagoa Member
4. Air Vice Martial (AVM) L. Koinya (Rtd) Member
5. Chief E. Banigo Member
6. Chief D. Douglas-Naingba Member
7. Professor F. D. Sikoki Member

- | | |
|--|-------------------------------|
| 8. Barr. E. Aworabi | Member |
| 9. Dr. E. O. Denenu | Member |
| 10. Dr. (Mrs.) J. Igodo (Rep. Min. of Education) | Member |
| 11. Rev. I. B. Theophilus (Rep. Min. of Finance) | Member |
| 12. Professor J.F. Alfred-Ockiya
(Rep. University Senate) [2007-2009] | Member |
| 13. Professor D. S. Zibokere
(Rep. University Senate) [2007-2009] | Member |
| 14. Professor H. A. Ogoni
(Rep. University Senate) [2007-2009] | Member |
| 15. Dr. T. T. Asuka
(Rep. University Senate) [2007-2009] | Member |
| 16. Mr. Bestman Festus [2008-2010] | |
| | Congregational Representative |
| 17. Mr. Kokobaiye O. Angaye [2008-2010] | |
| | Congregational Representative |
| 18. Sir, David U. Suowari [2010 – 2012] | |
| | Registrar & Secretary |

MEMBERS OF THE THIRD (3RD) GOVERNING COUNCIL

- | | |
|---|---------------------------|
| 1. Prof. Turner T. Isoun (Jan. 2013 to Dec. 2016) | |
| | Pro-Chancellor & Chairman |
| 2. Prof. Humphrey A. Ogoni | Vice-Chancellor |
| 3. Prof. Timothy Epidi | Member |
| 4. Prof. Tuemi Asuka | Member |
| 5. Prof. Steve Azaiki OON | Member |
| 6. Prof. Ebi Awotua-Efebo | Member |
| 7. Barr. Fedude Zimughan | Member |
| 8. Mr. Anderson Eseimokumoh | Member |
| 9. Engr. E E. Akpana | Member |

10. Mrs. Church-ere Komonibo	Member
11. Mr. Frank B. Amiekumo	Member
12. Alabo Jigekumo A. Ombu-Kieri	Member
13. Mr. Seiyifa Koroye	Member
14. Mr. Durban Whyte	Member
15. Rev. Thomas Zidafamor	Member
16. Prof. Kobina K. Imananagha	Member
17. Prof. Kingsley D. Alagoa	Member
18. Prof. Timothy T. Epidi	Member
19. Dr. Akpoebi C. Egumu	Member
20. Dr. Edoumiekumo G. Samuel	Member
21. Mr. Fie D. Dan-Woniowei	Member
22. Prof. Donbebe S. Wankasi	Member
23. Prof. Beleudanyo Fente	Member
24. Dr. (Mrs.) Izibeloko O. Jack-Ide	Member
25. Dr. Inetiminebi A. Ogidi	Member
26. Mr. Ineinkiye Agedah	Member
27. Dr. (Mrs.) Alice Atuwu	Member
28. Mr. Obi Wosi James	Member
29. Prof. Tuemi T. Asuka	Member
30. Mr. Tonbra R. Morris-Odubo	Secretary
31. Mrs. Effua E. Berepubo (April 2016 to July 2020)	Registrar/ Secretary

MEMBERS OF THE FOURTH (4TH) GOVERNING COUNCIL

1. Prof. Steve Azaiki OON (Nov. 2017 to Nov. 2018)
Pro-Chancellor & Chairman
2. Mr. Matthew B. Seiyefa (Dec. 2018 to date)
Pro-Chancellor & Chairman
3. Prof. Samuel G. Edoumiekumo Vice-Chancellor

4. Prof. Donbebe S. Wankasi	Member
5. Prof. Allen A. Agih	Member
6. Chief Azibaodusi M. Aduba	Member
7. Elder (Chief) Markson B. Mieyebo	Member
8. Chief (Dr.) Allen J. D. Ameri	Member
9. Mrs. Muriel Graham-Douglas	Member
10. Barr. Albert Karikarisei	Member
11. Hon. Donald Duanemigha	Member
12. Hon. Jonathan R. Obuebite (Dec. 2017-Feb. 2020)	Member
13. Mr. Anthony Howells Ikobho (Dec. 2017- Dec.2018)	Member
14. Prof. Beleudanyo G. Fente	Member
15. Prof. Kerne D. Pondei	Member
16. Prof. Stanley Ogoun	Member
17. Dr. (Mrs.) Mercy A. Orukari	Member
18. Prof. Inetiminebi A. Ogidi (Dec. 2017- Nov. 2019)	Member
19. Mr. Ineinkiye Agedah (Dec. 2017- Nov. 2019)	Member
20. Ms. Ifiemi Theresa Otobo	Member
21. Mr. Felix Soroh (April 2019-Dec. 2019)	Member
22. Comrade Walton A. Liverpool (June 2020-Dec. 2020)	Member
23. Mr. Daniel Esetebafa Eniekezimene	Member
24. Prof. Christine O. Odi (DVC, Acad) March, 2021	Member
25. Prof. Tonbarapagha Kingdom (Dec.2019 to date)	Member

26. Mr. Samuel Agunza (Dec. 2019 to date)
Member
27. Mrs. Effua E. Berepubo (April 2016 to July 2020)
Secretary
28. Mr. Benjamin Joffa (September 17, 2020 to date)
Secretary

MEMBERS OF THE FIFTH (5TH) GOVERNING COUNCIL

1. Mr. Matthew B. Seiyefa, mni
Pro Chancellor/Chairman
2. Prof. Samuel G. Edoumiekumo Vice-Chancellor
3. Prof. Allen A. Agih Member
4. Prof. Christine Odi Member
5. Prof. Augustine Asangua Ikein Member
6. Mr. Isaac Komukou Member
7. Mrs. I. Love Amaseimogha Member
8. Barr. Kerry Daniel Member
9. Mrs. Church-ere Komonibo Member
10. Mr. Ogbara Fanmene Faith Member
11. Dr. Daniel Esetebefa Eniekezimene Member
12. Prof. Meeting Andawei Member
13. Prof. (Mrs.) Onyaye E. Kunle-Olowu Member
14. Prof. Beke Sese Member
15. Dr. Diepreye Ere Member
16. Dr. Diepreye Okodoko Member
17. Mr. Samuel Agunza Member
18. Engr. (Mrs.) Blessing Yelebe Member
19. Chief Sir Bio Ibogomo-Gbeyasa Member
20. Mr. Benjamin Joffa Registrar/Secretary

SENATE

PROVOST, DEANS AND DIRECTORS

Provost, College of Health Sciences

Dean, Postgraduate School

Dean, Faculty of Agriculture

Dean, Faculty of Arts

Dean, Basic Medical Sciences

Dean, Faculty of Clinical Sciences

Dean, Faculty of Education

Dean, Faculty of Engineering

Dean, Faculty of Law

Dean, Faculty of Management Sciences

Dean, Faculty of Nursing Sciences

Dean, Faculty of Pharmacy

Dean, Faculty of Social Sciences

Dean, Faculty of Science

Director, Centre for Educational Services

Dean, General studies

Director, Institute for Niger Delta Studies

Director of Academic, Strategic Planning & Quality Assurance

Director, Research, Advancement and Linkages Unit

1. FACULTY OF AGRICULTURE

Department of Animal Science

Department of Fisheries & Aquatic Studies

Department of Agricultural, Economics, Extension and Rural Development

Department of Crop and Soil Sciences

2. FACULTY OF ARTS

Department of English & Literary Studies

Department of Fine & Applied Arts

Department of Theatre Arts

Department of History & Diplomacy

Department of Philosophy

Department of Religious Studies

3. FACULTY BASIC MEDICAL SCIENCES

Department of Anatomical Pathology

Department of Biochemistry

Department of Chemical Pathology

Department of Haematology and Immunology

Department of Human Anatomy Human Physiology

Department of Medical Laboratory Science

Department of Medical Microbiology and Pharmacy

Department of Pharmacology

4. FACULTY OF BASIC CLINICAL SCIENCES

Department of Anatomical Pathology

Department of Chemical Pathology

Department of Haematology and Blood Transfusion

Department of Medical Microbiology and Parasitology

Department of Pharmacology

5. FACULTY OF CLINICAL SCIENCES

Department of Anesthesiology

Department of Community Medicine

Department of Dentistry

Department of Family Medicine

Department of Internal Medicine

Department of Obstetrics/Gynaecology
Department of Ophthalmology
Department of Otorhino Laryngology
Department of Radiology
Department of Surgery
Department of Paediatrics & Child Health
Department of Orthopaedics and Traumatology
Department of Psychiatry & Mental Health

6. FACULTY OF EDUCATION

Department of Education Foundations
Department of Library and Information Science
Department of Vocational and Technology Education
Department of Science Education:
Department of Social Science Education:
Department of Arts Education:

7. FACULTY OF ENGINEERING

Department of Agricultural and Environmental
Engineering
Department of Electrical/Electronic/Engineering
Department of Chemical Engineering
Department of Civil Engineering
Department of Marine Engineering
Department of Mechanical Engineering
Department of Petroleum Engineering

8. FACULTY OF ENVIRONMENTAL SCIENCES

Department of Architecture
Department of Building
Department of Environmental Management

Department of Fine and Applied Arts
Department of Quantity Surveying
Department of Urban and Regional Planning

9. FACULTY OF LAW

Department of Private and Property Law
Department of Jurisprudence and Public Law

10. FACULTY OF MANAGEMENT SCIENCES

Department of Accounting
Department of Banking and Finance
Department of Management
Department of Marketing
Department of Insurance
Department of Office and Information Management

11. FACULTY OF NURSING SCIENCES

Department of Community Health Nursing
Department of Medical Surgery Nursing
Department of Maternal and Child Health Nursing
Department of Psychiatric/Mental Health Nursing

12. FACULTY OF PHARMACY

Department of Pharm and Pharmaceutical Technology
Department of Pharmaceutical Microbiology and
Biotechnology
Department of Pharmaceutical Chemistry
Department of Pharmacy and Toxicology
Department of Pharm Herbal and Med
Department of Clinical Pharmacy and Pharmaceutical
Practice

13. FACULTY OF SCIENCE

Department of Biological Sciences

Department of Microbiology

Department of Chemical Sciences

Department of Geology

Department of Mathematics/Computer Sciences

Department of Physics

14. FACULTY OF SOCIAL SCIENCES

Department of Economics

Department of Geography & Environmental Management

Department of Mass Communication

Department of Political Science

Department of Sociology

IN ATTENDANCE

College Secretary

Admissions Officer

Exams & Records Office

Senate Officer

Senate Office

Senate Office

Senate Office

Senate Office

UNIVERSITY BOARDS AND COMMITTEES

A. COUNCIL COMMITTEES

1. GOVERNING COUNCIL

Membership

Pro-Chancellor

Chairman

Vice-Chancellor

Deputy Vice-Chancellors

Six persons appointed by the Governor to represent the following areas, law, accounting/banking, industry, engineering.

Four persons appointed by the Senate from among the members of that body.

One person appointed by the administrative/technical staff of the University

The Permanent Secretary, Ministry of Finance or his/her representative.

The Commissioner of Education or his/her representative.

Two persons appointed by the Congregation from among its members.

Registrar

Secretary

2. FINANCE & GENERAL PURPOSES COMMITTEE

I. Membership

Pro-Chancellor or his/her representative

Chairman

Vice-Chancellor

Deputy Vice-Chancellors

Six other members of Governing Council (3 External and 3 Internal)

Registrar
Quorum: Five

Secretary:

II. Terms of Reference

- (I) To exercise subject to the directions of the Council, control over the University and perform such other functions of the Council as the Council may from time to time delegate to it;
- (ii) To regulate its own procedure subject to any directions given by the Council.

3. DEVELOPMENT COMMITTEE

I. Membership

Pro-Chancellor
Vice-Chancellor
Deputy Vice-Chancellors
Seven other members of Governing Council
Such other persons as the Vice-Chancellor may nominate from time to time for professional advice
Director of physical planning
Registrar
Quorum: Five

Chairman

Secretary

II. Terms of Reference

- (i) To advise the Council on the financial, academic and other aspects of the development of the University;
- (ii) To formulate and review policies, and establish criteria, with a view to recommending to Council the order of priorities in the University's

development (including strategic plans) and to keep the policies under constant review;

- (iii) To review comprehensively from time to time the development of the University and to make recommendations to Council as to what changes that are necessary in the academic organization and administrative structure;
- (iv) To scrutinize the annual estimates of expenditure submitted by the various units of the University, and to modify them, where necessary for presentation to Council;
- (v) To consider all requests for authorization of significant expenditure in excess of approved annual estimates, and to make recommendations there on to Council;
- (vi) To administer the Senate Research Fund and to authorize applications for grants for research or other purposes before such applications are submitted to grant- giving agencies;
- (vii) To perform such other functions as Council may from time to time determine.

4. TENDERS BOARD

I. Membership

Pro-Chancellor

Chairman

Vice-Chancellor

Deputy Vice-Chancellors

Seven other members of Governing Council

Such other persons as the Vice-Chancellor may nominate from time to time for professional advice

Director of physical planning

Registrar
Quorum: Five

Secretary

II. Terms of Reference:

To act on behalf of, and report to, the Council as appropriate on matters relating to:

- i. To open tenders for Advertised jobs
- ii. To negotiate Contract sums
- iii. To make recommendations to Finance & General Purposes Committee

5. APPOINTMENTS AND PROMOTIONS COMMITTEE (ACADEMIC)

I. Membership

Vice-Chancellor	-	Chairman
Deputy Vice-Chancellors		
Registrar		
3 External Representatives of Council		
2 Senate Representatives to Council		
Dean of Postgraduate School		
Provost (CHS)		
Deans of Faculty		
2 Congregation Representatives to A & PC (Academic)		
Establishments Officer		Secretary
Quorum:	-	One-third

II. Terms of Reference:

To act on behalf of and report to, the Council as appropriate, on matters relating to:

- i. Prescription and review from time to time of procedures and criteria for appointment and

promotions of academic staff.

ii. Consideration and making of, appointments to the academic staff, except to the Office of the University Librarian, provided always that the Vice-Chancellor shall have power to make temporary appointments to the academic staff establishment for a period not exceeding one year.

iii. Consideration and approval as appropriate of recommendations from the respective Faculty Boards for promotions and review of appointments (where appropriate) of members of the academic staff.

iv. Consideration of applications and recommendations for confirmation or extension of applications of members of the academic staff on or before the expiry of the probationary periods of appointments and decide whether or not the appointments be confirmed to retiring age, extended for specific period or be terminated.

v. Consideration of matters relating to misconduct of academic staff and recommendation of appropriate action to Council.

vi. Granting of sabbatical, study leave and leave of absence or research leave to academic staff in accordance with regulations made from time to time by Council.

6. APPOINTMENTS AND PROMOTIONS COMMITTEE (ADMINISTRATIVE AND TECHNICAL)

I. Membership

Vice-Chancellor Chairman
Deputy Vice-Chancellors
Registrar
University Librarian
Bursar
3 External Members of Council
2 Internal member of Council
2 Congregation Representatives to A& PC (Admin & Technical)
Director of Works and Services
Director of Health Services
Chief Security Officer
Director of ICT
Special Assistant to the Vice-Chancellor

Establishments Officer: Secretary

Quorum: One-third

II. Terms of Reference

To act on behalf of, and report to, the Council appropriate on matters relating to:

- (i) Prescription and review from time to time, procedures and criteria for appointments and promotions of the senior administrative and technical staff;
- (ii) Considerations and making of appointments to

vacant posts in the senior administrative and technical cadre, except appointments to the post of Registrar and Bursar provided always that the Vice-Chancellor shall have the power to make temporary appointments to so such posts for a period of not exceeding one year.

- (iii) Consideration and approval as appropriate recommendations from the respective Administrative departments/Service Units and Faculties /Institutes/Centres for promotions and review of appointments (where necessary) of members of the Senior Administrative and Technical Staff.
- (iv) Consideration of applications and recommendations for confirmation or extension of appointments of Senior Administrative and Technical staff on or before the expiry of the probationary periods and decide whether or not the appointments be confirmed to retiring age, extended for specific periods; or termination;
- (v) Granting of sabbatical and study leave to senior Administrative and Technical staff not below the equivalent of a Senior lecturer as appropriate in accordance with laid down regulations on the matter
- (vi) Consideration of matters relating to cases of misconduct by members of Senior Administrative and Technical staff and recommend appropriate action to the Council through the Vice-Chancellor and Pro-Chancellor & Chairman of Council.

7. STUDENTS' WELFARE COMMITTEE

I. Membership

- 1 External member of Council Chairman
- Vice-Chancellor or his/her representative
- Seven other members (4 Internal and 3 External)
- Registrar or his/her representative
- Bursar or his/her representative
- Dean, Students' Affairs
- Director of Works and Services
- Chief Security Officer
- All Hall Wardens
- Students' Affairs Officer Secretary
- Quorum:** One-third

II Terms of Reference

- (1) To advise the Vice-Chancellor, Senate and Council on general policy regarding students' welfare and governance;
- (2) To undertake constant study of students' problems and make recommendations where appropriate;
- (3) To advise on arrangements relating to students feeding and the services in Halls of Residence;

8. SENIOR STAFF DISCIPLINARY COMMITTEE

I Membership:

- Vice-Chancellor or his/her representative (Chairman)
- Registrar or his/her representative
- Two representative of Senate appointed by the Vice-Chancellor
- Head of Legal Department
- A representative of the Department/Unit of the

concerned staff
Chief Security Officer
Establishments Officer

Secretary

Quorum: One-third

II Terms of Reference:

- i. To investigate all cases referred to it
- ii. To make recommendations through the Vice-Chancellor to the Appointments & Promotions Committee (A&PC Academic, and A&PC Admin & Technical).

9. APPOINTMENTS & PROMOTIONS COMMITTEE (JUNIOR STAFF)

I. Membership

Registrar	Chairman
Bursar or his/her representative	
University Librarian	
2 External members of Council	
2 Internal members of Council	
Dean, Student Affairs or his representative	
Director of Works and Services	
Director of Health Services	
College Secretary	
Special Assistant to the Vice-Chancellor	
Non Academic Staff Union (NASU)	
Junior Staff Officer (Personnel)	Secretary
Quorum: One-third	

II. Terms of Reference:

- 1) To deal on behalf of Council with matters relating to

the appointments and promotions. salaries and wages as well as general conditions of Service of junior staff.

- 2) Provided always that the Registrar shall have power to make temporary appointments to such posts for a period not less than one year.
- 3) Consideration and approval as appropriate of recommendations from the respective Administrative department/ Service units and Faculties/ Institutes/Centres for promotions and review of appointments (where necessary) of members of the Junior Administrative and Technical Staff.
- 4) Consideration of applications and recommendations for confirmation or extension of appointments of Junior Administrative and Technical staff on or before the expiry of the probationary periods and decide whether or not the appointments be confirmed to retiring age, extended for periods or terminated;
- 5) Consideration of matters relating to cases of misconduct by members of Junior Administrative and technical staff and recommendation of appropriate action to the Council through the Vice-Chancellor and Pro-Chancellor & Chairman of Council.

10. JUNIOR STAFF DISCIPLINARY COMMITTEE

I Membership:

Registrar or his/her representative	Chairman
Bursar or his/her representative	
University Librarian or his representative	
Director, Works and Services	

Chief Security Officer
Legal Officer
Secretary: Establishments Officer
Quorum: One-third

II Terms of Reference:

- i. To investigate all cases referred to it
- ii. To make recommendations through the Vice-Chancellor to the Appointments & Promotions Committee (A&PC Academic, and A&PC Admin & Technical).

11. MANAGEMENT COMMITTEE

I Membership

Vice-Chancellor or his/her representative Chairman
Deputy Vice-Chancellors
Registrar
Bursar
Librarian
Provost
Director of Works and Services
Director, Health Services
Special Assistant to the Vice-Chancellor Secretary
Any other officer(s) can be coopted

Quorum: Chairman and three others

II. Terms of Reference

- (i) To meet weekly to review events in the University for the past week;
- (ii) Prepare for events for the coming week;

- (iii) To look into other administrative matters that may be brought.

12. SENATE COMMITTEES

I RESEARCH GRANTS COMMITTEE

I Membership

Vice-Chancellor	Chairman
Deputy Vice-Chancellors	
Provost, CHS	
Dean, Graduate School	
All Deans of Faculty	
Director, Academic Planning	
Senate Officer	Secretary

ii. Terms of Reference

- (i) To formulate policies/ guidelines on research needs or requirements of the University;
- (ii) To identify, recommend relevant research equipment for the University;
- (iii) To advise on applications made to Development Committee in respect of Research Grants.
- (iv) To consider and approve requests for research grants recommended to the committee from the faculties.
- (v) To monitor and receive reports from recipients of research grants.
- (vi) To recommend appropriate sanctions on defaulting recipients of research grants.

2. BUSINESS COMMITTEE

I. Membership

Vice-Chancellor or his/her nominee Chairman

Five (5) members of Senate

Registrar or his/her nominee

Examinations and Records Officer.

Senate Officer **Secretary**

Quorum: One-third(1/3)

II. Terms of Reference

(I) To prepare items of business for the consideration of Senate;

(ii) To examine draft Senate minutes before circulation

(iii) To make recommendations to Senate on any other matters specifically referred on it by Senate.

3. COMMITTEE OF PROVOST AND DEANS (CPD)

I. Membership

Vice-Chancellor or his nominee Chairman

Deputy Vice-Chancellors

Provost & Deans of Faculty

Admissions Officer **Secretary**

Quorum: One-third (1/3)

II. Terms of Reference

To act on behalf of and report to Senate on matters relating to:

(i) Admission and re-admission of students to the University

(ii) Recommendations from the respective

- Faculties relation to change of programmes of studies and Faculties of studies,
- (iii) Coordination of academic policies of the respective Faculties to ensure consistency in standards,
 - (iv) Application for:
 - a) Grants to attend Conferences/ Seminar/Workshops,
 - b) Grants for Study Leave under Staff Development & Training Programme of the University.
 - c) Consideration and approval, where appropriate, of applications and recommendations from students' respective faculties for the awards and or grants of scholarship and other financial aids for students of the University by external bodies.
 - d) To consider and report on any matter referred to it by Senate or the Vice-Chancellor.

4. CURRICULUM AND INSTRUCTIONS COMMITTEE

I. Membership

Vice-Chancellor's appointee;	Chairman
Registrar	
A representative each, faculty/ institute/centre	
Director, Academic, Strategic Planning and Quality Assurance	
Exams and Records Officer	Secretary

II. Terms of Reference

- (I) To examine and recommend for approval by Senate, academic programmes submitted by the Faculties/institutes/ and centres.
- (ii) To consider and advise Senate on academic regulations and guidelines on course system;
- (iii) To advise Senate on broad matters of policy and principle regarding the curriculum;
- (iv) To advise Senate regarding the publication of up-to-date and complete regulations on approved courses;
- (v) To consider and report to Senate on the quality and number of teaching staff, class size for lecturers, laboratories, workshop and field work which will ensure a high standard of academic work;
- (vi) To consider any other matters referred to it by Senate.
- (vii) To streamline course codes and description;
- (viii) To ensure the proper domiciliation of courses in the University.

5. CALENDAR AND TIME-TABLE COMMITTEE

I. Membership

Vice-Chancellor's appointee	Chairman
Timetable officer of each faculty	
Director, ICT or his/her Representative	

Student's Affairs Officer Secretary

Quorum: One-third of members

II. Terms of Reference

- I. To draw up and submit to Senate through the

Committee of Provost and Deans the Annual Calender of University activities

- ii. To draw up a general University time-table for teaching and examination;
- iii. To deal with allocation of classrooms and other physical facilities in the University;
- iv. To consider any other matter referred to it by Senate
- v. To resolve any conflicts arising from any published time-table before the time comes into effect.

6. STUDENTS' DISCIPLINARY COMMITTEE

I. Membership

Vice-Chancellor or his/her representative Chairman
Registrar
Dean, Student Affairs
Dean, Faculty of Law or his representative
Senate Representative to be appointed by Vice-Chancellor
Legal Officer
One (1) student representative
The Chief Security Officer

Student Affairs Officer

Secretary

Quorum: Two-third of members

II. Terms of Reference

- (i) To investigate and consider disciplinary matters involving students brought before it;
- (ii) To impose sanctions on students found guilty of offences brought before it;

- (iii) To make recommendations to Senate on any matter that could be in the interest of the proper discipline of students of the University;
- (iv) To consider any other matter referred to it.
- (v) To present for senate ratification on actions taken by the committee

7. CEREMONIAL COMMITTEE

I. Membership

Vice-Chancellor or his/her nominee	Chairman
One representative of Senate	
Registrar or his/her representative	
Bursar or his/her representative	
Director of Works & Services or his/her representative	
One representative of Health Services '	
One representative of Congregation to be appointed by Vice-Chancellor	
Two (2) Student representatives (Directors of Social and Welfare) where the Student Union body exists	
Academic/ Senate Officer	
Public Relations Officer	
CSO	
To be appointed by the Registrar	Secretary
Quorum:	Chairman and four others

II. Terms of Reference:

- (i) To make arrangements for all ceremonial events of the University;
- (ii) To appoint any task force or sub-committee on ceremonies;

- (iii) To advise Senate or Vice-Chancellor on related matters and matters referred to it by the Vice-Chancellor or Senate.

8. UNIVERSITY LECTURES' COMMITTEE

I. Membership

Vice-Chancellor's appointee Chairman
Two (2) Academic staff appointed by the Vice-Chancellor
Two (2) Senate representatives appointed by the Vice-Chancellor

To be appointed by the Registrar **Secretary**

II. Terms of Reference

- (1) To organize inaugural and other lectures in the University;
- (2) To advise Senate on related matters and on matters referred to it;

9. LIBRARY COMMITTEE

I. Membership

Vice-Chancellor or his nominee Chairman
Librarian or his nominee
Registrar or his nominee
Bursar or his nominee
Two (2) members of Senate appointed by the Vice-Chancellor
Two (2) students' representatives (where the Student Union body exists)
One representative of each Faculty

Administrative Officer, Library

Secretary

Quorum: The Chairman and one-third (1/3) of members

II. Terms of Reference

- (i) To advise the Senate on the development of the library to support teaching and Research
- (ii) To advise the Senate on the regulations governing the use of the library;
- (iii) To advise Senate on the preparation of estimates, the allocation of funds, the planning of major additions to buildings and services.

10. UNIVERSITY SPORTS COMMITTEE

I. Membership

Vice-Chancellor or his/her nominee

Chairman

Two (2) representatives of Senate appointed by the Vice-Chancellor

Two (2) member of congregation appointed by the Vice-Chancellor

Chairman of Sports

Dean, Students Affairs

Director of Sports (Student Union)

Head of Department of physical/Health Education

Public Relations Officer

Student Affairs Officer

Secretary

II. Terms of Reference

- i) To serve as a governing body in the University;
- ii) To draw up a sport policy for the University;

- iii) To prepare and supervise the expenditure of the sports budget;
- iv) To be the final arbiter on sports disputes in the University;
- v) To oversee the functions and activities of the sports unit;
- vi) To advise the Vice-Chancellor on sports activities in the University.

11. SIWES COMMITTEE

I. Membership

Vice-Chancellor's appointee	Chairman
Registrar or his/her representative	
Bursar or his representative	
One (1) Senate representative appointed by the Vice-Chancellor	
SIWES Coordinator	

Registrar's nominee	Secretary
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Quorum: One-third (1/3) of members

II. Terms of Reference

- (i) To draw-up and receive from time to time the policy of the University on SIWES;
- (ii) To arrange to place and supervise students on SIWES
- (iii) To advise and assist in the placement of students for the industrial attachment;
- (iv) To liaise with Industrial Training Fund (ITF) and various establishment and industries concerning the placement of students on industrial attachment.

12. UNIVERSITY ACCOMMODATION ADVISORY COMMITTEE (UAAC)

I. Membership

Vice-Chancellor or his/her representative Chairman

Four persons appointed by the Congregation

Registrar or his/her representative

Bursar or his/her representative

Director of Works & Services

Director of Physical Planning

Director of Health Services or his representative

One person appointed by the Senate.

Housing Officer

Secretary

Quorum: One half

II. Terms of Reference

- (i) To advise the Vice-Chancellor on matters relating to accommodation for the staff of the University, including the allocation of houses, hiring of off-campus accommodation and the staff housing loan scheme.

13. TOWN-GOWN COMMITTEE (TGC)

I. Membership

Vice-Chancellor or his nominee

Chairman

All Deans of Faculties

Director of the Centre for Niger Delta Studies

Director of Works

Director of Health Services

Registrar or his/her nominee

Secretary

II. Terms of Reference

- (i) To serve as an outreach Committee
- (ii) To oversee all outreach programmes.

14. ASSESSMENT AND GRADUATION REQUIREMENTS COMMITTEE (A&GRC)

I. Membership

Vice-Chancellor or his/her nominee	Chairman
All Deans of Faculty	
Registrar or his/her nominee	

Exams & Records Officer	Secretary
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Quorum: One-third (1/3)

II Terms of Reference:

- a) To consider results from Year 1 to Year 3 or 4 (Non in layer Results) on behalf of Senate; and
- b) Any other matter that may be assigned to the Committee from time to time.

15. GENERAL STUDIES BOARD

I. Membership

Vice-Chancellor or his nominee	Chairman
Director of GS Unit	Member
Course Coordinators	Member
Faculty representatives	Member
Senior Administrative Officer	Secretary

II. Terms of Reference

- a) To oversee the proper administration and functions of the GS Unit

- b) Approve results of GS courses on behalf of Senate before the Director of the Unit forwards same to the individual department.
- c) See to any other matters that will facilitate the smooth running of the Unit.
- d) Recommend stipends/honoraria for Academic Staff involved in the programmes.

Statutory University Ceremony

Like all other tertiary institutions of learning, the Niger Delta University also has her own statutory ceremonies that form the corporate and sustainable administration of the institution. These statutory ceremonies are listed in the table below:

S/N	Ceremony	Date
1.	Founders' Day	15th May
2.	Annual Thanksgiving	12th December
3.	Convocation Ceremony	
4.	Matriculation Ceremony	
5.	Inaugural Lectures	

Schedule of Statutory Committee Meetings

The Niger Delta University, like any other institution of higher learning operates the committee system to achieve her mission and vision statements. Thus, decision-making for the various administrative organs in the University are carried out through the Committee System.

The schedule of the statutory committee meetings in the University is shown in the table below:

S/N	Committee	Date of meeting
1	University Governing Council	Every quarter.
2	University Senate	Every last Wednesday of the month.
3	Management Committee	Every Friday.
4	Committee of Provost and Deans (CPD)	Every third week of the month.
5	Senate Business Committee (SBC)	Every third week of the month.
6	Assessment and Graduation Requirements Committee (A&GRC)	Every third week of the month.
7	Postgraduate Board Meeting	Every third week of the month
8	College Academic Board Meeting	Every second week of the month
9	Faculty Board Meeting	Every second week of the month
10	Quality Assurance Committee (QAC)	Every third week of the month
11	University Research Committee (URC)	Every second week of the month
12	Curriculum and Instruction Committee (C&I)	Every third week of the month
13	Senior Staff Disciplinary Committee (SSDC)	Every third week of the month
14	Senate Students' Disciplinary Committee (SSDC)	Every second week of the month
15	Junior Staff Disciplinary Committee (JSDC)	Every second week of the month
16	Departmental Board Meeting	Every first week of the month

Note: Emergency meeting(s) for all the committees can be convened when the need arises.

ACADEMIC PROGRAMMES IN FACULTIES AND DEPARTMENTS OF THE UNIVERSITY

S/N	FACULTY	DEPARTMENT	PROGRAMME
1	AGRICULTURE	Agricultural Economics, Extension and Rural Development	Agriculture
		Crop and Soil Science	
		Animal Science	
		Fisheries and Aquatic studies	Fisheries and Aquatic studies
2	ARTS	English and Literary Studies	English and Literary Studies
		History and Diplomacy	History and Diplomacy
		Philosophy	Philosophy
		Religious Studies	Religious Studies
		Theatre Arts	Theatre Arts
3	BASIC MEDICAL SCIENCES	Anatomical Pathology	Servicing Medicine
		Biochemistry	Biochemistry/Medicine
		Chemical Pathology	Servicing Medicine
		Haematology/Immunology	Servicing Medicine
		Human Anatomy	Human Anatomy/Medicine
		Human Physiology	Human Physiology/Medicine
		Medical Laboratory Science	Medical Laboratory Science
		Medical Microbiology	Medicine
4.	CLINICAL SCIENCES	Pharmacology	
		Anesthesiology	
		Community Medicine	
		Dentistry	
		Family Medicine	
		Internal Medicine	
		Mental Health	
		Obstetrics/Gynaecology	
		Ophthalmology	
		Orthopaedics	
		Otorhino Laryngology	
		Paediatrics	
		Radiology	
		Surgery	

5.	EDUCATION	Educational Foundations	Adult and Community Education
			Educational Management
			Guidance and Counseling
		Arts Education	English and Literary Studies
			History and Diplomacy Education
			Religious Studies Education
		Library and Information Science	Library and Information Science
		Science Education	Biology Education
			Chemistry Education
			Health Education
			Human Kinetics Education
			Mathematics Education
			Integrated Science Education
			Physics
		Social Science Education	Economics Education
			Geography Education
			Political Science Education
			Social Studies Education
		Vocational and Technology Education	Agricultural Education
			Automobile Technology Education
			Building Technology Education
			Business Education
			Electrical/Electronic Technology Education
			Metalwork Technology Education
			Woodwork Technology Education
6.	ENGINEERING	Agricultural and Environmental Engineering	Agricultural and Environmental Engineering
		Electrical/Electronic Engineering	Electrical/Electronic Engineering
		Chemical Engineering	Chemical Engineering
		Petroleum Engineering	Petroleum Engineering
		Civil Engineering	Civil Engineering
		Marine	Marine Engineering
		Mechanical Engineering	Mechanical Engineering
7	ENVIRONMENTAL SCIENCES	Architecture	Architecture
		Building	Building
		Environmental Management	Environmental Management
		Fine and Applied Arts	Fine and Applied Arts
		Quantity Surveying	Quantity Surveying
		Urban and Regional Planning	Urban and Regional Planning
8.	LAW	Jurisprudence and Public Law	Law
		Private and Property Law	Law

9.	MANAGEMENT SCIENCES	Accounting	Accounting
		Banking and Finance	Banking and Finance
		Insurance	Insurance
		Management	Management
		Marketing	Marketing
		Office Information Management	Office Information Management
10.	NURSING SCIENCES	Community Health Nursing	Nursing Science
		Medical Surgery Nursing	
		Maternal and Child Health Nursing	
		Psychiatric/Mental Health Nursing	
11.	PHARMACY	Pharmaceutics and Pharmaceutical Technology	Pharmacy
		Pharmaceutical Chemistry	
		Pharmaceutical Microbiology and Biotechnology	
		Pharmacology and Toxicology	
		Pharmacology and Herbal Medicine	
		Clinical Pharmacy and Pharmaceutical Practice	
12.	SCIENCE	Biological Sciences	Biology
		Microbiology	Microbiology
		Chemical Sciences	Pure and Applied Chemistry
		Geology	Geology
		Mathematics and Computer Science	Mathematics
			Computer Science
13.	SOCIAL SCIENCES	Physics	Physics
		Economics	Economics
		Geography and Environmental Management	Geography and Environmental Management
		Mass Communication	Mass Communication
		Political Science	Political Science
		Sociology	Sociology

NOTE: Library and Information Science yet to be presented for Resource Verification
Academic Programmes in the University by Faculties, Departments and Programmes

S/N	FACULTY	FS/N	DEPARTMENT	DS/N	PROGRAMME
1	AGRICULTURE	1	Agricultural Economics, Extension and Rural Development	1	Agricultural Economics , Extension and Rural Development
		2	Animal Science	2	Animal Science
		3	Crop and Soil Science	3	iCrop Science
		4	Fisheriesand Aquatic studies	4	ii Soil Science
				5	Fisheriesand Aquatic studies
2	ARTS	1	English and Literary Studies	6	English and Literary Studies
		2	Fine and Applied Arts	7	Fine and Applied Arts
		3	History and Diplomacy	8	History and Diplomacy
		4	Philosophy	9	Philosophy
		5	Religious Studies	10	Religious Studies
		6	Theatre Arts	11	Theatre Arts
3	BASIC MEDICAL SCIENCES	1	Anatomical Pathology	12	Medicine
		2	Biochemistry	13	Biochemistry
		3	Chemical Pathology	14	Medicine
		4	Haematology/Immunology	15	Medicine
		5	Human Anatomy	16	Medicine
		6	Human Physiology	17	Medicine
		7	Medical Laboratory Science	18	Medical Laboratory Science
		8	Medical Microbiology	19	Medicine
		9	Pharmacology	20	Medicine
4.	CLINICAL SCIENCES	1	Anesthesiology	21	Medicine
		2	Community Medicine	22	Medicine
		3	Dentistry	23	Medicine
		4	Family Medicine	24	Medicine
		5	Internal Medicine	25	Medicine
		6	Mental Health	26	Medicine
		7	Obstetrics/Gynaecology	27	Medicine
		8	Ophthalmology	28	Medicine
		9	Orthopaedics	29	Medicine
		10	Otorhino Laryngology	30	Medicine
		11	Paediatrics	31	Medicine
		12	Radiology	32	Medicine
		13	Surgery	33	Medicine

5.	EDUCATION	1	Educational Foundations	34	Adult and Community Education
				35	Educational Management
				36	Guidance and Counseling
		2	Arts Education	37	English and Literary Studies
				38	History and Diplomacy Education
				39	Religious Studies Education
		3***	Library and Information Science	40	Library and Information Science
		4	Science Education	41	Biology Education
				42	Chemistry Education
				43	Health Education
				44	Human Kinetics Education
				45	Mathematics Education
				46	Integrated Science Education
		5	Social Science Education	47	Economics Education
				48	Geography Education
				49	Political Science Education
		6	Vocational and Technology Education	50	Social Studies Education
				51	Agricultural Education
				52	Automobile Technology Education
				53	Building Technology Education
				54	Business Education
				55	Electrical/Electronic Technology Education
				56	Metalwork Technology Education*
				57	Woodwork Technology Education
6.	ENGINEERING	1	Agricultural and Environmental Engineering	58	Agric/Env.Engineering
		2	Electrical/Electronic Engineering	59	Electrical/Electronic Engineering
		3	Chemical Engineering	60	Chemical Engineering
		4	Petroleum Engineering	61	Petroleum Engineering
		5	Civil Engineering	62	Civil Engineering
		6	Marine Engineering	63	i. Marine Engineering
		7	Mechanical Engineering	64	Mechanical Engineering
7.	LAW	1	Jurisprudence and Public Law	65	Law
		2	Private and Property Law	66	Law
8.	MANAGEMENT SCIENCES	1	Accountancy	67	Accountancy
		2	Banking and Finance	68	Banking and Finance
		3	Insurance	69	Insurance

8.	MANAGEMENT SCIENCES	1	Accountancy	67	Accountancy
		2	Banking and Finance	68	Bankingand Finance
		3	Insurance	69	Insurance
		4	Management	70	Management
		5	Marketing	71	Marketing
		6	Office Information Management	72	Office Information Management
9.	NURSING	1	Community Health Nursing	73	Nursing
		2	Medical Surgery Nursing	74	Nursing
		3	Maternal and Child Health Nursing	75	Nursing
		4	Psychiatric/Mental Health Nursing	76	Nursing
10.	PHARMACY	1	Pharmaceutics and Pharmaceutical Technology	77	Pharmacy
		2	Pharmaceutical Chemistry	78	Pharmacy
		3	Pharmaceutical Microbiology and Biotechnology	79	Pharmacy
		4	Pharmacology and Toxicology	80	Pharmacy
		5	Pharmacology and Herbal Medicine	81	Pharmacy
		6	Clinical Pharmacy and Pharmaceutical Practice	82	Pharmacy
11.	SCIENCES	1	Biological Sciences	83	Biology
		2	Microbiology	84	Microbiology
		3	Chemical Sciences	85	Pure and Applied Chemistry
		4	Geology	86	Geology
		5	Mathematics	87	Mathematics
		6	Computer Science	88	Computer Science
		7	Physics	89	Physics
12.	SOCIAL SCIENCES	1	Economics	90	Economics
		2	Geography and Environmental Management	91	Geography and Environmental Management
		3	Political Science	92	Political Science
		4	Sociology	93	Sociology
TOTAL		12	74	93	

NOTE: Library and Information Science yet to be presented for Resource Verification

ACADEMIC PLANNING UNIT

The Academic Planning Unit operates in the Vice-Chancellor's Office. The unit is headed by a Director, who is an academic staff, and is assisted by some professional and other supportive staff. The Director of the Unit is directly responsible to the Vice-Chancellor for the day-to-day

administration of the Unit.

THE FUNCTIONS OF THE ACADEMIC PLANNING UNIT

1. Annual updating and analysis of data needed by the University for planning/preparation of University budget and allocation of resources.
2. Preparation of data for the National Universities Commission(NUC) Annual Estimates for the University.
3. Collection and analysis and interpretation of University's annual and trend statistics for both internal and external consumption.
4. Determination of adequate staff strength and requirement using NBC guidelines.
5. Preparation of the University plans in conjunction with the Physical Planning Unit and others as directed by the Vice-Chancellor.
6. Preparation of Strategic Plan and ensuring the University's compliance with the provisions of the plan in its implementation.
7. Preparation of the University's Brief and general review of the document as at when due.
8. Continuous evaluation of academic programmes, rationalization of courses.
9. Continuous evaluation of academic programmes, rationalization of courses. Merging/ splitting of departments/units.
10. Establishment of new programmes/ new departments and application for such.
11. Participating in University curricular revision and ensuring that the University complies with procedures

and guidelines of NUC and Professional Bodies on new programme development.

12. Coordination of Accreditation and Re-accreditation of academic programmes and ensuring adherence to NUC Minimum Academic Standard (Quality Assurance)
13. Determination of Full-Time Equivalent (FTE).
14. Dissemination of data required as input for planning purposes.

The Unit provides information for the following Senate Committee:

- i. University Curriculum
- ii. University Accreditation

The Unit liaises with the National Universities Commission on behalf of the University and carries out any other duty assigned to it by the Vice-Chancellor.

QUALITY ASSURANCE COMMITTEE

Membership

Vice-Chancellor

Chairman

Members:

Dean, Student Affairs of representative

Deans of Faculty of representative

Directors of Unit or representative

Academic, Strategic Planning and Quality

Assurance Officer

Secretary

Quorum Chair and 7 others

Terms of Reference

- Prepare annual corporate plan for monitoring quality

- performance in the University
- Enforce quality control in all academic and non-academic activities
- Facilitate learner – central environment for quality education and professional growth
- Provide feedback mechanisms for all stakeholders
- Disseminate information on quality issues
- Document all activities relating to quality assurance

INFORMATION AND COMMUNICATION TECHNOLOGY CENTRE

The University has established an Information and Communication Technology Centre headed by a Director.

THE REGISTRY DEPARTMENT

INTRODUCTION

This Report focuses on the role and functions of the various offices of the University Registry, the staffing position, staff training and development activities, physical development for the units, the performance and achievements of the offices as well as the challenges they face within the period under review. The report gives a true and fair overview of the state of affairs and performance of the University Registry in providing administrative support for achievement of the vision and mission statement of the University.

ROLE AND FUNCTION OF THE REGISTRY

The Registry is the Administrative centre of the University and the Registrar is the Chief Administrative Officer of the University. The Registry Department comprises the Office of

the Registrar, Establishments Office, Council Office, Senate Office, Admissions Office, Examinations and Records Office, Student Affairs Office, Linkages and Advancement, and Alumni Department.

THE REGISTRAR'S OFFICE

The Office of the Registrar, through staff of the Registry, provides secretarial services for Committees and is responsible for the implementation of their decisions. The office collects, collates, analyses and store relevant statistical information. The office also provides administrative services to certain academic functions such as Admission, Registration, Matriculation, Examination and Convocations.

COUNCIL OFFICE

The Council is the Governing Body of the University and is charged with the general control and Superintendence of policy, finance and property of the University including public relations.

The Council office provides secretariat to the Council and its Committees. It communicates the decisions of Council to various offices and units of the University for implementation. It keeps all the governance policy documents, Annual Reports and Audited Accounts of the University. The Office is responsible for the welfare of Council members.

THE ESTABLISHMENTS OFFICE

The Establishments office comprises of the following units:

1. Personnel (Academics)

2. Personnel (Senior Admin. & Technical)
3. Personnel (Junior)
4. Personnel (Statistics)
5. Personnel (Pensions and Welfare)

The functions of the Establishments Office, involves executing the policies, regulations and conditions that influence employees' behavioural attitudes and performances.

The office seeks qualified applicants for employment. It ensures that staff are appropriately remunerated. The office makes sure that the records of staff are properly kept and updated regularly. Establishments Office is responsible for the coordination of annual staff performance and appraisal as well as regularization of appointments.

PENSIONS AND WELFARE OFFICE

ROLE OF THE PENSIONS & WELFARE OFFICE

The role of the Pensions and Welfare Office is as follows:

1. Handles matters relating to welfare of all categories of staff of the University.
2. Process the retirement benefits of all staff.
3. Computation of retirement benefits for NDU retirees.
4. Computation of death benefits for all dead staff of the University
5. Computation of tenninal emoluments for all categories of staff who are intending to obtain loan from the bank.

SENATE OFFICE

Roles and Functions of the Senate Office

The following duties are performed in the Senate Office:

- i.** Developing the minutes of Senate and ensuring the accuracy of decisions;
- ii.** Implementing the decisions of Senate, a week after each Senate meeting and 72 hours after Emergency Meetings. The time may be less depending on the nature and decisions taken at the meeting;
- iii.** Preparation of the diary (Almanac)
- iv.** To maintain, updating and indexing of Senate minutes, decisions and records;
- v.** Collating, drafting and updating relevant rules and regulations relating to Senate Programmes in the respective Colleges, Faculties and Units of the University;
- vi.** To be in attendance at meetings, academic ceremonies and Ad Hoc committees on academic matters;
- vii.** Coordination of activities relating to academic ceremonies;
- viii.** Custody of academic gowns, hoods and caps;
- ix.** Letters of appointment and remuneration for External Examiners;
- x.** Welfare of Examiners, liaison with, and advice Faculty Offices in the respective Faculties e. g. on arrival, departure, fares, accommodation, transportation, claims etc.
- xi.** Secretary to Senate Research Grants Committee and other Senate ad hoc committee; and
- xii.** Any other duty assigned to the Unit by the Registrar.

EXAMS AND RECORDS OFFICE

OBJECTIVES OF THE UNIT

1. Secretary to the University Examinations Time Table
2. Custody of examination, sectional and degree examination results-compiling and binding with a secure cover of first, second semester and degree examination result.
3. Custody of Matriculation Registers.
4. Posting to students' sponsors and guardians of all approved examination result.
5. Liaison through the Academic Officer with the Students Affairs Officers over examination results for purposes of National Youth Service Corp mobilization.
6. Student comprehensive sessional list showing Faculties, Sex, Nationality, State, Local Government Area, Sponsor, Hall course etc.
7. Student statistics.
8. Designing, updating and custody of forms for students, record and examinations.
9. Supervision and discipline of staff in Exams and Records Office.
10. Attendance at meeting of Senate and Committee of Deans.
11. Estimates and planning of examination requirements.

ADMISSIONS OFFICE

The admission of students into the University system involves a complex process of interrelated activities. These activities include the following:

1. Selection of suitable applicants for specific programmes through the JAMB and post UME Examination.
2. Offer a place in a programme of study for each qualified candidates.
3. Clearance of students into a programme of study.
4. Registration at the Departments and Faculties.

THE ROLE AND OBJECTIVE OF THE ADMISSIONS OFFICE

The Admissions unit is one of the offices under the Academic Division. The Admission Office processes the selection and admission of candidates to the various programmes in the University.

THE ROLE OF THE ADMISSIONS OFFICE

- I. Admission requirements, procedures and policies for the University are updated in the Admissions Office.
- ii. The preparation of list of matriculated students by Departments and Faculties.
- iii. The management of the online clearance of students.
- iv. Liaising with other Universities over admission matters.
- v. Processing of application forms for inter-University transfer.

THE STUDENT AFFAIRS OFFICE

The functions of the Student Affairs Office include:

- (I) Advise the Vice-Chancellor on policies, regulations and matters affecting students;
- (ii) Help to develop student cultural, social activities;
- (iii) Develop student recreation and sports programmes;
- (iv) Develop procedures for administration of student discipline and provision of appeal to the Vice-Chancellor",
- (v) Assist student organizations to publish student journals, magazines, and newsletters for internal consumption;
- (vi) Provide career information, guidance and counseling;
- (vii) Coordinate the posting of graduates of the University for the National Youth Service Corps (NYSC) programme;
- (viii) Supervise awards of financial aid and bursary to students;
- (ix) Assist with the setting up, and administration of Student Union;
- (x) Assist the University Administration in the Orientation of fresh students;
- (xi) Organise and conduct Student Union Elections, and
- (xii) Register all Student Association and clubs on annual basis to enable them operate legitimately.

ALUMNI

The Department consists of two units, namely; (i) Registration Unit (ii) Liaison Unit.

i. Registration Unit:

The Registration unit keeps a comprehensive register of all alumni and updates their data from time to time.

ii. Liaison Unit:

Makes contact with Alumni, organize meetings, dinners and fund drive.

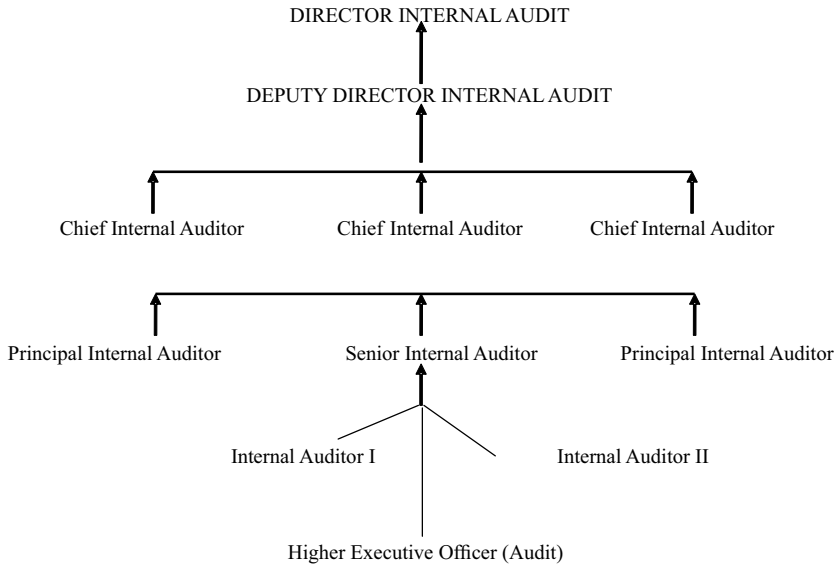
LEGAL UNIT

The Legal Unit is generally involved in handling all legal and legal related matters in the University. It provides general and specific legal advice.

INTERNAL AUDIT UNIT

The Internal Audit Department is directly responsible to the Chief Executive (The Vice-Chancellor) of the University for Comprehensive Audit of all operations and activities of the University. For this reason, the Department carries out not only Financial Audit but also operational Management Audit of other areas of the University functions with a view to monitor their efficiency and effectiveness. We also implement Internal Control procedures as laid down by Management. Internal Check and Internal Audit are the routine activities of the Department.

ORGANOGRAM OF THE INTERNAL AUDIT DEPARTMENT



The Internal Audit Department is made up of Three Major Units:

1. Pre-Payment
2. System and Control
3. Intelligent and Investigation

INSTITUTE FOR NIGER DELTA STUDIES

ROLE/MANDATE

The Institute for Niger Delta Studies (INDS) is a multi-dimensional and inter-disciplinary academic unit established by the Niger Delta University Act 2000 (Schedule 2, Section 9(2) to stimulate interest in and promote objective understanding of the people and environment of the Niger Delta Region through the tripartite instrumentality of research, advocacy and capacity building. The Centre is chartered by its enabling Law to advance the University's national/community service delivery profile in amassing reliable empirical data in all relevant ramifications on the Niger Delta and engage in activities and programmes (in partnership where possible) and will combat the crisis and challenges of poverty, conflict and under-development of the people and environment of the Niger Delta region in particular and Nigeria and the world in general.

OBJECTIVES OF INDS

By the enabling Act, the Centre is mandated to carry out the following specific responsibilities:

1. Engage in the promotion and understanding of, and interest in the Niger Delta Region
2. Undertake the study, research and teaching of the history language and culture of the Niger Delta people.
3. Promote the study and research of the proper management and conservation of the forest and marine resources of the region.
4. Engage in the study and research of environment: pollution in the region.
5. Sponsor local and international conferences, seminars,

workshops, guest lectures, exhibitions, concert publications etc. and

6. Have museums and libraries which shall be dispositories of all studies, artworks, photographs, books, videos, publications etc. from anywhere in the world on the Niger Delta region.

INSTITUTE OF BIODIVERSITY, CLIMATE CHANGE AND WATERSHEDS(BCW) MANDATE

The goal of the institute is to develop human capacity for designing and implementing integrated approaches to the challenges of biodiversity loss, climate change and watersheds degradation in the Niger Delta.

The objectives of the BCW include:

- i. To provide a platform for higher degrees (PGD, M.Sc. and Ph.D.) in Biodiversity Conservation, Climate Change and Watersheds Management.
- ii. To conduct research in areas of restoration ecology, biodiversity conservation, climate change and watersheds management.
- iii. To carry out field projects on ecological restoration, biodiversity conservation, climate change adaptation and watersheds management.
- iv. To render consultancy services to government agencies, private sector, NGOs, national and international organizations in the areas of ecological restoration, biodiversity conservation, climate change adaptation and watersheds management.

INSTITUTE OF PEACE AND SECURITY STUDIES (IPSS)

Introduction

The Peace and Security Studies sub-field has continued to grow in the last two decades in Africa with different nomenclatures. University institutes and centres have used different names to designate a field fast evolving in response to critical challenges to peace and security on the interpersonal, community, national, and international fronts. The post-Cold-War era has been particularly absorbing with relative decline in international wars and conflicts. Instead, armed conflicts within countries have increased and the risk that many more countries may fall into the trap has continued to rise with wider-ranging implications for peace and security. There are diverse socio-economic and political issues increasingly becoming furnishing a compelling face-value validity of the necessity of scholars and policy-makers continuing to search for more ways of exploring the conditions for peace in communities. The growing threat of these issues to human security has contributed to the mounting need for more understanding, explanations and preventive policy response by state and non-state actors. This cannot be achieved without universities and research centres intensifying efforts at building the capacity of people for policy-oriented cutting-edge analysis.

The field is evolving within a multidisciplinary background, defining its character or nature with contributions from many fields of study, including social psychology, economics, sociology, political science. What is important is noting the value of this multidisciplinary nature of the field in

matching theory with praxis. This is crucial for programming and curriculum development in the field in building the capacity and skills of people for research, advocacy and practice.

The Institute of Peace and Security Studies was established by the management of the Niger Delta University in February 2021, with a vision to play a significant role when it comes to addressing issues relating to peace, security, and conflict, with research and practical policy-oriented engagements in the Niger Delta, Nigeria, Africa and the international community.

Vision

The Institute seeks to be the best institutional platform in Africa for the production of knowledge, empowerment of people with the capacity and skills for analysis, research, and advocacy towards achieving a world with peaceful and secure people, and non-violent managers of conflict and threats to security.

Mission

To build the capability of people for quality analysis, research, teaching and practical engagement with threats to peace and security in contribution to the achievement of peaceful communities and people across Africa and the globalised community.

Aims and Objectives

The Institute of Peace and Security Studies was created to pursue the following objectives:

1. engage in peace, research, advocacy and practice;
2. engage in security studies at the national, regional and global level;
3. engage in professional development and capacity building in conflict main streaming and peace practises;
4. organise conferences, workshops and seminars to increase awareness on peace research and conflict issues in academic and public forums;
5. ensure the documentation of peace and security issues in the Niger Delta, Nigeria, and Africa through the publication of journals, books and monograph series;
6. ensure conflict tracking and publication of conflict alerts and conflict data sets/bases;
7. provide a database for understanding conflicts through surveys and funded research;
8. design manuals for training workshops and courses in peace, security and conflict studies;
9. collaboration with national, regional, and global institutions to pursue peace;
10. investigate plan to undertake conflict resolution and peace building practises;
11. provide consultancy services for peace, security and related issues;
12. provide postgraduate training (PGD, MSc/MA and PhD) in Peace, conflict and security studies;
13. engage in research on the Niger Delta Conflict and provide strategic plans for its resolution; be responsible to the Vice-Chancellor for the day to day running of the affairs of the Institute;
14. direct and control the resources of the institute and ensure (in consultation with appropriate units of the university)

the recruitment and retention of the required numbers and types of well-motivated, trained and developed staff to ensure that it achieves its mission and objectives;

15. prepare a corporate plan and an annual business plan and monitor against these plans to ensure that the Institute attains its objectives as cost-effectively and efficiently as possible;
16. establish and maintain effective formal and informal links with sister institutes, relevant; international organisations, civil society groups, government departments and agencies, local authority's decision-makers and other stakeholders to exchange information and views to ensure that the institute achieves its set goals.

Academic Programmes

The Institute runs academic programmes in Peace and Security Studies at the Postgraduate Diploma (PGD), Masters in Arts (MA), Master of Science (MSc), and Doctor of Philosophy (PhD).

CENTRE FOR EDUCATIONAL SERVICES

This centre was set up in the year 2010. It commenced academic activities in the 2010/2011 school year. The following programmes are run in the Centre:

LONG VACATION (SANDWICH) B.Ed, BA.Ed, B.Sc.Ed. DEGREE PROGRAMMES

These programmes are expected to equip students with intellectual and professional skills necessary for their assignment as graduate teachers, and to make them adaptable

to the dynamic situation, not only in their locality and country, but also in the wider world. Specifically, these programmes would assist NCE teachers earn various degrees in educational and accelerate further teacher production for the Universal Basic Education Programme in Bayelsa State as well as other States of the Federation. These programmes are run four and five years depending on the students entry qualification.

LONG VACATION (SANDWICH) POST GRADUATE DIPLOMA IN EDUCATION (PGDE) AND POSTGRADUATE DIPLOMA IN TECHNICAL EDUCATION (PGDTED).

These programmes are designed for practicing graduate teachers who are deficient in pedagogical training. The post-graduate Diploma in Technical Education is expected to cater for the needs of individuals who have high technical qualifications and wish to be professionally trained as teachers of technical and vocational subjects. These programmes last for two long vacations.

Specifically, these programmes would:

1. Expose student-teachers to the theory and practice of education.
2. Equip student-teachers with special teaching methods in various subjects
3. Update the competency of teachers of technical subjects who are deficient in professional teacher education.

EVENING PART-TIME DEGREE PROGRAMMES

These programmes are introduced to satisfy the educational

aspirations of adults in Bayelsa State and its environs. These programmes are expected to produce a skilled work-force for Bayelsa State. Their major aim is to create educational opportunity for working class adults who could not access full-time University Education. It is a six-year programme.

SCHOOL OF BASIC STUDIES AND PRE-DEGREE PROGRAMME

The School of Basic Studies is a one year programme designed to prepare candidates for the University matriculation examination while pre-degree programme is an advance programme that offers candidate opportunity to have advance level certificate that qualifies them for admission through the direct entry admission process.

POSTGRADUATE SCHOOL

A necessary consequence for the growth in both academic Work force and stock of necessary facilities and infrastructure, was the establishment of the Postgraduate School for the purpose of developing the culture of research and more importantly, training a high caliber academic and professional personnel, in the all-important enterprise of human capacity building. The Postgraduate School, Niger Delta University (hereinafter referred to as the School) was established by the Senate on May 8, 2008.

i. VISION AND MISSION OF THE SCHOOL

Our vision is to be one of the best teaching and research centres in the world. The School therefore aims to establish, promote and sustain a culture of vibrant academic inquiry in pursuit of excellence.

Our mission is to deepen the content and expand the frontiers of knowledge to the utmost limit through the high quality of its research programmes and the unique and new approach to the serious business of research. The School will also disseminate globally its research findings and where possible turn such findings into products that can be used to man not only in its immediate environment but also in the wider world.

ii. OBJECTIVE AND STRUCTURE OF THE SCHOOL

A. OBJECTIVE

The Broad Objectives of the School are:

1. Provide the opportunity for Niger Delta graduates and graduates from similar institutions to continue the quest for knowledge across the Faculties.
2. Realize the vision of the School through innovative and creative research.
3. Maintain at all times, the tradition of excellence through the quality of our research by instilling in our students the exceptional values of independent work nourished by collaboration and team spirit.
4. Guarantee the highest standards in teaching and research by periodic review of the programmes.
5. Equip our students for service at the highest possible level in the University, government and private sector through depth of knowledge and relevance of research.
6. Encourage the discovery and the dissemination of new knowledge and create new use for old knowledge.

iii. STRUCTURE

The organizational structure of the School shall be as follows:

1. Office of the Dean
2. Board of Postgraduate School (hereinafter referred to as the Board).
3. Faculty Postgraduate Committee (hereinafter referred to as the Faculty Committee)
4. Departmental Postgraduate Committee (hereinafter referred to as the Departmental Committee)

COMPOSITION OF THE POSTGRADUATE BOARD

Membership of the Board shall be as follows:

- i. Dean, Postgraduate School (Chairman)
- ii. Deans of Faculty
- iii. Two (2) Senate Representative of Senate
- iv. One (1) Faculty Representative, not below the rank of Senior Lecturer
- v. The University Librarian or representative not below the rank of Deputy Librarian
- vi. Secretary, Postgraduate School

COUNSELLING AND HUMAN DEVELOPMENT CENTRE

Counselling and Human Development Centre is a centre where there is relationship between a trained counselor and client. This relationship is usually person-to-person, although it may sometimes involve more than two persons. It is designed to help clients understand and clarify their view on the life space, and then to reach their self-determined goals through meaningful, well-informed choices and through resolution of problems of emotional or interpersonal nature.

NIGER DELTA UNIVERSITY POWER HOLDINGS LIMITED (NDPHL)

MISSION STATEMENT

To maximally utilize the cumulative Brain Power and skill set of the University by providing practical solutions to developmental challenges of the society and in the process, enhance the resource base of the University.

OBJECTIVES

The aims and objectives of the NDPHL are as follows:

1. Provision of Consultancy Services for public and private organization.
2. Manpower development through short-term training programmes, skill acquisition, lectures etc.
3. Enterprise development.
4. Research into priority problems.
5. Development and improvement of new/old products.
6. Extension Services and linkage between Town and Gown

ORGANIZATIONAL STRUCTURE

The NDPHL of the University is under the Office of the Vice-Chancellor. The NDPHL is run under the University Directorate of Consultancy, Entrepreneurship, Research and development management Board [DOCERAMB]. Under this Board is one Committee and this is the Entrepreneurship, Consultancy Research and Development Committee. This Committee oversees the affairs of the University Consultancy Service Unit [UCSU] and the University Entrepreneurship, Research and Development Unit [UERADU]

SIWES UNIT

FUNCTIONS AND OBJECTIVES OF THE SIWES UNIT

The Students Industrial Work Experience Scheme (SIWES) is a strategy for skills training designed for students of tertiary institutions to address the following objectives:

1. Bridge the gap between the classroom and the practical work environment preparatory to the real life work situations they would contend with after graduation.
2. Expose students to work methods and technique in the handling of equipment and machinery that may not be available in school.
3. Make the transition from school to the labour market easier, and enhance students' contacts for later job placement.
4. Enlist and strengthen employer involvement in the entire educational process and prepare students for employment in industry and commerce.

The University is fully committed to ensuring adequate industrial and technical exposure for our students and therefore, attaches great importance to the SIWES programme, which is also a requirement for the award of the Bachelor's degree in the Faculties of Agricultural Technology, Engineering, Science and Education as stipulated in the academic regulations of the University and the minimum guidelines for Academic programmes provided by the National Universities Commission. The SIWES Unit of this University was thus established to play the following specific roles:

1. Provide information on companies for attachment and assisting in industrial placement of students.

2. Compilation and submission of students 'Master and placement list to supervising agencies such as ITF and NUC.
3. Fostering close links between Industrial Training Funds (ITF), industries, other stakeholders and the University.
4. Coordinate supervision of students and production/vetting of students' logbooks.
5. Coordinate payment of students/supervisory ITF allowances.
6. Serves as industrial liaison office for guiding students in career job placement opportunities, etc.

RESEARCH ADVANCEMENT AND LINKAGES UNIT OF THE UNIVERSITY

A. Preamble

The Advancement and Linkages Unit of the University develops establishes and manages the interaction between the Institution and its major stakeholders. This is done through collaboration via research, exchange programmes, alumni relations corporate organizations and other development partners. The Directorate also explores avenues for the development of the University through fund raising, endowments, grants, donations and other acceptable means to achieve its mandate. Also, the Office explores collaborations between the University and other national and international institutions to enhance the academic standing of the University.

The mandate of the Unit was expanded to include the research arm of the University in 2021. The Unit is responsible for Research Management and Administration in

the University.

B. Vision

To be the enviable hub for Research, International Linkages, Collaboration and Advancement of distinction.

C. Mission

To develop a strong research culture and to continuously aspire to foster mutually beneficial relationships between the University and national/international Universities, industrial organizations, alumni and other organisations for sustainable development.

D. Major Units and their Activities

1. Alumni Unit

- Alumni Relation
- Fund Raising
- Advocacy and training
- To attract philanthropic support and investments from companies, foundations and other stakeholders in order to promote the development of the University.

Research Unit

- Research Management & Administration
- Initiate programmes to deepen research culture
- Harvest research outputs to improve the overall well being of the University and society

2. Advancement and Linkages Office

- To development and manage the interactions between the University and other national and international institutions to enhance the academic standing of the

University.

E. Administration

- i.** Director, Research, Advancement & Linkages
- ii.** Advancement Officers
- iii.** Alumni Relations Officer

F. Contact

Research Office- Advancement and Linkages Unit
Niger Delta University
Wilberforce Island
P.M.B. 071, Yenagoa
Bayelsa State
Niger

FACULTY OF AGRICULTURE INCUBATION CENTRE

This food processing outfit is a brainchild of ADAN (Association of Deans of Agriculture Nigeria), few Universities were selected for the programme of which Niger Delta University was also chosen by the Federal Ministry of Agriculture. This food processing outfit was meant to process garri, and fish, from harvesting, transportation, washing, peeling, grating, pressing, cassava mashing, frying, bagging, storage and marketing. Some of the implements of the above mentioned processes are mounted for garri and fish processing in the structure but the job is yet to be completed.

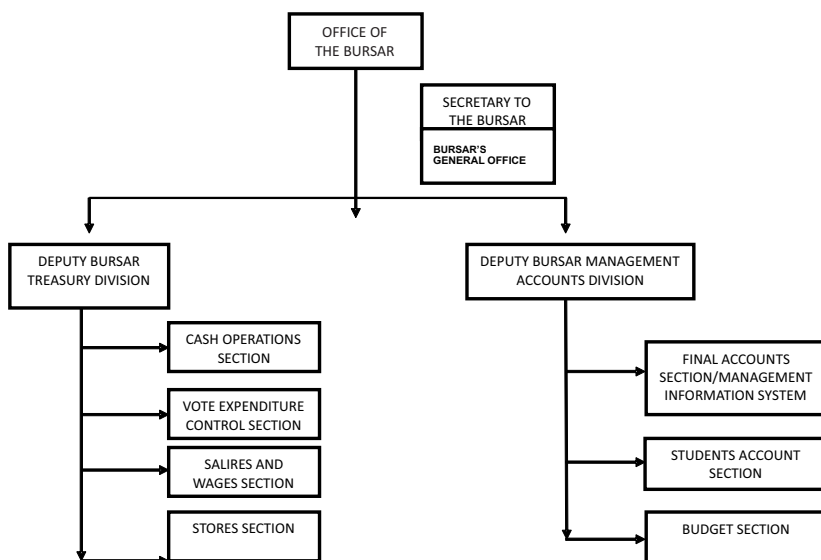
In addition to the garri processing section, there is also fish processing section, with an oven, hammer mill and dryer

cabinet.

It is an ideal centre for training of students, food processing and storage as in all other projects in other Universities. However, on completion of the structure with the installations and furnishing, the centre will be beneficial to the students, lecturers, faculty and the University.

BURSARY DEPARTMENT

The Bursary Department is the Finance hub of the University. It has the mandate to render all-inclusive financial services and discreetly manage University's information. The Department receives subventions, grants, fees, assets, endowments, school fees and sundry collections. It issues



LIBRARY DEPARTMENT

Library exists as a legal entity, to partner in the actualization of Universities aims and objectives. The Library collates, select, Acquire, Organise, Preserve, Retrieve and Disseminate information to meet the teaching, learning and research needs of the University Committee.

To achieve this, library develops an acquisition policy, which she uses to systematically evaluate the quality of the library's collection, to determine the extent to which it meets the needs of the users.

The main library has a sitting capacity of seven hundred (700) and it opens to users from 8am to 6pm during academic session and 24 hours during examination.

The Library offers professional services such as Cataloguing, Classification, indexing of newspapers, reference services, E-library services, Loan services and Acquisition services.

The Niger Delta University Library has one hundred and eighteen staff (118) twenty-one Academic staff (21) and ninety-seven (97) supportive staff. It has two branch libraries and twelve faculty libraries including the Niger Delta University Teaching Hospital (NDUTH) Library.

The library has about Ninety-seven thousand (97,000) volumes of books and journals. She has a lending policy of four (4) books for Academic staff for one month and two (2) books for students for two weeks and a sum of one Naira is recorded each day against defaulters.

ACADEMIC REGULATIONS

A number of academic regulations are in place for the conduct and guidance of academic matters as listed below:

UNDERGRADUATE ADMISSIONS REQUIREMENTS****

Candidates can be admitted into the Niger Delta University degree Programmes in any of the following three ways:

- i The Unified Tertiary Matriculation Examination (UTME)
- ii Direct Entry
- iii Inter University Transfer

Unified Tertiary Matriculation Entry Mode:

To be considered for admission into the 100 Level of the Bachelor Degree Programmes, candidates should have passed five subjects at credit level in not more than two sittings in the General Certificate of Education (GCE) Ordinary Level Examination; West African School Certificate

Examination (WASCE), Senior Secondary Certificate Examination (SSCE); National Examination Council (NECO); National Business and Technical Education Board (NABTEB) or their equivalents.

Furthermore, candidates must obtain an acceptable score in the Unified Tertiary Matriculation Examination (UTME) in addition; candidates should obtain an acceptable score in the Post-UTME Screening Exercise of the University. and lastly, Faculty and Departmental subjects and requirements must be satisfied for chosen Programme of study.

Direct Entry Mode *****

- a. Applicants should possess five credit passes in the GCE or equivalent examination, at least two of which shall be at the Advanced Level. Credit passes at the Ordinary Level must include English Language and Mathematics (where applicable) to be admitted into 200 Level
- b. OND in relevant discipline with at least upper credit grade in addition to the five credit passes as in 'a' above to be admitted into 200 Level
- c. HND in relevant discipline with at least lower credit in addition to five credit passes as in 'a' above to be admitted into 300 Level

Inter University Transfer

Students currently registered in any full time programme in other Universities may transfer to NDU at the beginning of a new session, provided that they have a CGPA of 3.00 in programmes being offered at the Niger Delta University.

Forms shall be used together with transcripts, in applying through the Registrar. Admissions shall be considered by Senate based on the recommendation of the appropriate Faculty Board. Such applications shall be forwarded to the Registrar at least two months before the commencement of the session. There shall be an attestation that applicant was not dismissed for misconduct from other University.

ADMISSION REQUIREMENTS FACULTY OF AGRICULTURE

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
AGRICULTURAL ECONOMICS, EXTENSION AND RURAL DEVELOPMENT	Five O'level credits including English Lang, Mathematics, Chemistry, Biology or Agricultural Science and either Geography, Physics or Economics,	Chemistry, Biology or Agric. And Mathematics or Physics	UME SUBJECTS:
ANIMAL SCIENCE	Five O'level credits including English Lang, Mathematics, Chemistry, Biology or Agricultural Science and either Geography, Physics or Economics.	Chemistry, Biology or Agric. and Mathematics or Physics	UME SUBJECTS:
FISHERIES AND AQUATIC STUDIES	Five O'level credits including English Lang, Mathematics, Chemistry, Biology or Agricultural Science and either Geography, Physics or Economics.	Chemistry, Biology or Agriculture. And Mathematics or Physics	UME SUBJECTS:
SOIL SCIENCE	Five O'level credits including English Lang, Mathematics, Chemistry, Biology or Agricultural Science and either Geography, Physics or Economics.	Chemistry, Biology or Agric. and Mathematics or Physics	UME SUBJECTS:
CROP SCIENCE	Five O'level credits including English Lang, Mathematics, Chemistry, Biology or Agricultural Science and either Geography, Physics or Economics.	Chemistry, Biology or Agric. and Mathematics or Physics	UME SUBJECTS:

FACULTY: ARTS

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
ENGLISH AND LITERARY STUDIES	Five O'level credits including English language, Lit. in English and three other relevant subjects.	Literature in English, and two other relevant Arts and Social Science subjects	UME SUBJECTS
HISTORY AND DIPLOMACY	Five O'level credits including English, Government and three other relevant subjects chosen from the Arts or Social Sciences	Government and any other two subjects chosen from Arts and Social Sciences	UME SUBJECTS
PHILOSOPHY	Five O'level credits including English Language and four other relevant subjects chosen from the Arts and Social Sciences.	Any three relevant subject	UME SUBJECTS
RELIGIOUS STUDIES	Five O'level credits including English Language, CRK, Government and two other relevant subjects chosen from the Arts and Social Sciences.	Christian Religious Knowledge and any two other subject	UME SUBJECTS
THEATRE ARTS	Five O'level credits including English Language, Literature in English and three other subjects chosen from the Arts and Social Sciences.	Lit. in English and two other relevant subjects.	UMESUBJECTS

FACULTY: EDUCATION

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
English and Literary Studies Education	Five O'level credits including English, the subject of study and three relevant subjects	The subject of study and two other relevant subjects	Two other Arts and Social Science subjects for Arts and Social Science options.
History Education			
Religious Studies Education			
Educational Management	Five O'level credits including English, Mathematics, Economics and two other relevant subjects		Mathematics and Economics
Guidance and Counseling	Five O'level credits including English, Mathematics, Economics and two other relevant subjects		Biology
Adult Education and Community Development	Five O'level credits including English, Mathematics, Economics and two other relevant subjects		UME SUBJECTS

Biology Education Chemistry Education Integrated Science Education Mathematics Education Human Kinetic, Health Education Physics Education	Five O'level credits including English Language	The subject of study and two other relevant subjects	1. Two other Science subjects for Science options. 2. Accepts TCII merits in relevant subjects.
Economics Education Geography Education Political Science Education Social Studies Education	Five O'level credits including English, the subject of study and three relevant subjects	The subject of study and two other relevant Arts or Social Science subjects	Two other Arts and Social Science subjects for Arts and Social Science options.
Library and Information Science	Five O'level credits including English, Mathematics and three other relevant subjects	English, Mathematics and two other relevant subjects	UME SUBJECTS
Agricultural Education Automobile Technology Education Building Technology Education Business Education Electrical/Electronic Technology Education Metalwork Education Woodwork Education	Five O'level credits including English, Mathematics and three other relevant subjects or NTC/NBC	Physics, Mathematics Chemistry	UME SUBJECT: As in Agricultural Economics for Agricultural Education As in Accounting for Business Education

FACULTY: ENGINEERING

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERAT ION (WAIVER) REMARKS
AGRICULTURAL AND ENVIRONMENTAL ENGINEERING	Five O'level credits including English, Physics, Chemistry and Mathematics.	Mathematics, Chemistry and Physics	UME:
CHEMICAL ENGINEERING	Five O' level credits including English Language, Physics and Chemistry and Mathematics .	Mathematics, Chemistry and Physics	UME
CIVIL ENGINEERING	Five O' level credits including English, Physics and Chemistry and Mathematics.	Mathematics, Chemistry and Physics	UME
ELECTRICAL/ELECTRONICS ENGINEERING	Five O' level credits including English, Physics and Chemistry and Mathematics.	Mathematics, Chemistry and Physics	UME
MARINE ENGINEERING	Five O' level credits including English, Physics and Chemistry and Mathematics.	Mathematics, Chemistry and Physics	UME
MECHANICAL ENGINEERING	Five O' level credits including English, Physics and Chemistry and Mathematics.	Mathematics, Chemistry and Physics	UME
PETROLEUM ENGINEERING	Five O' level credits including English Language, Physics and Chemistry and Mathematics.	Mathematics, Chemistry and Physics	UME

FACULTY OF ENVIRONMENTAL SCIENCES

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
ARCHITECTURE	English Language, Mathematics, Physics and two other subjects from Fine Arts, Technical Drawing, Economics, Geography, Chemistry, and Biology	Mathematics, English Language and Physics	any of the following subjects: Chemistry, Economics, Geography, Technical Drawing and Biology
BUILDING	English Language, Mathematics, Physics and two other subjects from Fine Arts, Technical Drawing, Economics, Geography, Chemistry, and Biology	Mathematics, English Language and Physics	any of the following subjects: Chemistry, Economics, Geography, Technical Drawing and Biology
ENVIRONMENTAL MANAGEMENT	English Language, Mathematics, Physics and two other subjects from Fine Arts, Technical Drawing, Economics, Geography, Chemistry, and Biology	Mathematics, English Language and Physics	any of the following subjects: Chemistry, Economics, Geography, Technical Drawing and Biology
FINE AND APPLIED ARTS	Five O'level credits including English Language and four other relevant subjects chosen from the Arts and Social Sciences.	Three Arts or Social Science subjects	UME SUBJECTS
QUANTITY SURVEYING	English Language, Mathematics, Physics and two other subjects from Fine Arts, Technical Drawing, Economics, Geography, Chemistry, and Biology	Mathematics, English Language and Physics	any of the following subjects: Chemistry, Economics, Geography, Technical Drawing and Biology
URBAN AND REGIONAL PLANNING	English Language, Mathematics, Physics and two other subjects from Fine Arts, Technical Drawing, Economics, Geography, Chemistry, and Biology	Mathematics, English Language and Physics	any of the following subjects: Chemistry, Economics, Geography, Technical Drawing and Biology

FACULTY: LAW

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
LAW	Five O'level credits including English Language, Literature in English and Mathematics.	Any two Arts or Social Science subjects.	UME SUBJECTS

FACULTY: MANAGEMENT SCIENCES

COURSE	UME REQUIREMENTS		UME SUBJECTS
ACCOUNTING	Five O'level credits including English Language, Mathematics and Economics	Mathematics, Economics and any other Social Science subject.	UMESUBJECTS
MANAGEMENT	Five O'level credits including English Language, Mathematics and Economics	Mathematics, Economics and any other Social Science subject	UMESUBJECTS
BANKING & FINANCE INSURANCE	Five O'level credits including English Language, Mathematics and Economics	Mathematics, Economics and any other Social Science subject.	UMESUBJECTS
MARKETING	Five O'level credits including English Language, Mathematics and Economics	Mathematics, Economics and any other Social Science subject	UMESUBJECTS
OFFICE INFORMATION MANAGEMENT	Five O'level credits including English Language, Mathematics and Economics	Mathematics, Economics and any other Social Science subject	UMESUBJECTS

PHARMACY

PHARMACY	Five O'level credits in English Language, Mathematics, Physics, Chemistry and Biology	Physics, Chemistry and Biology	UMESUBJECTS
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FACULTY: SCIENCE

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
BIOLOGY	Five O'level credits including English Language, Biology, Chemistry, Mathematics and Physics	Biology, Chemistry and Mathematics or Physics	UME SUBJECTS
MICROBIOLOGY	Five O'level credits including English Language, Biology, Chemistry, Mathematics and Physics	Biology, Chemistry and Mathematics or Physics	UME SUBJECTS
GEOLOGY	Five O'level credits including English Language, Physics, Geography, Mathematics and Chemistry	Any three of Chemistry, Physics, Mathematics, Geography and Biology	UME SUBJECTS
PURE AND APPLIED CHEMISTRY	Five O'level credits including English Language, Chemistry, Mathematics, Physics and Biology	Chemistry and two of Physics and Biology	UME SUBJECTS
COMPUTER SCIENCE	Five O'level credits including English Language, Mathematics, Physics and any other two Science subjects	Mathematics, Physics, and one of Chemistry, Biology or Geography	UME SUBJECTS
MATHEMATICS	Five O'level credits including English Language, Mathematics, Physics and either Chemistry, Biology or Geography	Mathematics, Physics, and one of Chemistry, Biology or Geography	UME SUBJECTS
PHYSICS	Five O'level credits including English Language, Physics, Mathematics, Chemistry and one other Science subject	Physics, Mathematics, Chemistry or Biology	UME SUBJECTS

FACULTY: SOCIAL SCIENCES

COURSE/	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
ECONOMICS	Five O'level credits including English language, Economics, Mathematics and any other two subjects chosen from Arts or Social Sciences	Economics, Mathematics and any of Government, History, Geography, CRK	UME SUBJECTS
GEOGRAPHY AND ENVIRONMENTAL MANAGEMENT	Five O'level credits including English Language, Geography, Mathematics and any other two Social Science subjects.	Geography, and two other Arts, Science or Social Science subjects.	UME SUBJECTS

MASS COMMUNICATION			
POLITICAL SCIENCE	Five O'level credits including English Language, Mathematics, Government and two other Social Science or Arts subjects.	Government and two other Arts or Social Science subjects.	UMESUBJECTS
SOCIOLOGY	Five O'level credits including English Language, Mathematics Government and two other Social Science or Arts subjects	Any three Social Science or Arts subjects	UME SUBJECTS

COLLEGE OF HEALTH SCIENCES

COURSE	UME REQUIREMENTS	UME SUBJECTS	SPECIAL CONSIDERATION (WAIVER) REMARKS
BIOCHEMISTRY	Five O'level creditsincluding English Language, Chemistry, Mathematics, Physics and Biology	Biology, Chemistry, Physics or Mathematics	UME SUBJECTS
HUMAN ANATOMY	Five O'level creditsincluding English Language, Chemistry, Mathematics, Physics and Biology	Biology, Chemistry, Physics or Mathematics	UME SUBJECTS
HUMAN PHYSIOLOGY	Five O'level creditsincluding English Language, Chemistry, Mathematics, Physics and Biology	Biology, Chemistry, Physics or Mathematics	UME SUBJECTS
MEDICINE AND SURGERY	Five O'level credits including English Language, Mathematics, Physics, Chemistry and Biology	Physics, Chemistry and Biology	UME SUBJECTS
MEDICAL LABORATORY SCIENCE	Five O'level credits including English Language, Mathematics, Physics, Chemistry and Biology	Physics, Chemistry and Biology	UME SUBJECTS
NURSING SCIENCES	Five O'level credits IncludingEnglish Language, Mathematics, Physics, Chemistry and Biology	Physics, Chemistry and Biology	UME SUBJECTS

Academic Advisers

Students will be assigned to academic advisers in their departments who shall counsel them on academic matters and other University requirements and regulations.

Eligibility

A student admitted to the University is eligible to register for the specific Programme for which he/she was offered

admission if he/she possesses the necessary required or relevant qualification.

Enrolment of Courses*

During registration at the beginning of every Session, students shall register in person, all Courses for which they are eligible, on the Online Course Registration Platform and have the e-course registration Form for each course signed accordingly.

Definition of a Credit Unit

A course credit unit is defined as one hour of lecture, to two hours of tutorials/discussions, to three hours of practical (Workshops, Laboratory, or field work) per week per semester.

Student Academic Workload*

All full-time students shall take a minimum of 15 credit units and a maximum of 24 credit units per semester. A student may apply to the Faculty Board through the Head of Department to take less or more than the prescribed limit (provided it is not less than 9 units and not more than 30 units). In cases where the total units to be taken is less than 9 units or more than 30 units, the approval of Senate must be obtained.

N/B where the requested units is above 30 units, the added units must not translate into more than one (1) course

Duration of a Semester**

The duration of a semester shall normally be eighteen (18) weeks, of which four (4) weeks shall be reserved for the conduct of the end of semester examinations. The four (4) weeks are distributed thus: Week 1 for Education, week 2 for GST and weeks 3 & 4 for all other Faculties.

Continuous Assessment*

Assessment of students' achievements shall be continuous and this shall constitute not more than 30% of the total assessment of the course. Every student shall participate in the continuous assessment. The student shall be informed periodically of his/her standing in the course

Final Examination**

There shall be a Final Examination for each registered course at the end of every Semester. The Final Examination shall constitute 70% of the total score in the course, except where the peculiar nature of a course demands otherwise. Writing of final examinations shall be at the times and places approved by the Time Table Committee. Failure to write the Final Examination without Senate approval shall attract an "F" grade

Examination Malpractice**

A student found guilty of University Examination malpractice or violating examination regulations shall be liable to dismissal after appearing before the University Senate Students' Disciplinary Committee.

Grading System****

Students' academic work shall be assessed at the end of every semester using the following numerical scores and letter grades. The final classification of degrees shall also be in accordance with the students' final CGPA

I FIVE POINT SCALE: For students admitted into the University before the 2013/2014 Academic Session

LETTER GRADE	MARKING SCALE	GRADE POINTS
A – Excellent	70 – 100	5
B – Good	60 – 69	4
C – Average	50 – 59	3
D – Satisfactory	40 – 45	2
E – Pass	40 – 44	1
F – Fail	0 – 39	0
I – Incomplete Grade		
W – Withdrawal with permission		

II FIVE POINT SCALE: For students admitted into the University from 2013/2014 Academic Session, the following Grading System shall apply

LETTER GRADE	MARKING SCALE	GRADE POINTS
A – Excellent	70 – 100	5
B – Good	60 – 69	4
C – Average	50 – 59	3
D – Satisfactory	45 – 49	2
F – Fail	0 – 44	0
I – Incomplete Grade		
W – Withdrawal with permission		

Change of Grade***

Grade 'A' to 'F' are final when submitted by a teacher at the end of the semester course report, except for the correction of a clerical error. No change of grade may be made except on the basis of reassessment of the quality of a student's work as stipulated in the APEAL FOR REASSESSMENT below. No grades except incomplete (I) maybe reversed by the examiner.

Appeal for Reassessment*****

A student or Head of Department may request, under exceptional circumstances and valid reasons, to review and reassess a students' quality of work in the course during the semester and within one week after publication of results. When a student makes such a request he/she shall pay a reassessment fee be determined by the University Management. The fee is refundable only if the appeal is successful. The reassessment shall be final when approved by the Faculty Board.

Incomplete Grade*

A student may earn an incomplete Grade in a course if all the requirements of the course have not been met. If the incomplete grade 'I' is not remedied at the next examination of the course, the student shall be assigned an 'F' grade unless an appeal is made on medical or compassionate grounds. Such appeals are subject to support from the University Health Services Department and approved by the Faculty Board.

Absence from Examinations*****

A student who absents himself/herself from scheduled examination(s) shall be deemed to have failed the examination.

A student may however be absent from examination(s) with permission from Senate. Such permission can only be granted by the Senate following a formal application by the student not later than one week after the day of the

examination through his/her Dean of Faculty and Head of Department.

If a student is absent from examination(s) on permission, he/she shall be allowed to write the examination(s) at the next available opportunity. The units of the course(s) shall not be used to compute the student's CGPA in the semester in question.

Grade Point (GP)*

For the purpose of computing end of semester academic standing, Grade points per unit are assigned as follows: A = 5, B = 4, C = 3, D = 2, E = 1, and F = 0 units (on a 5 Point Scale).

A Grade Point for each course is the product of the points associated with a Letter grade and the course unit. E.g. a student who has a B grade in a 3 unit course has a grade point of $4 \times 3 = 12$ because the Letter grade for B is 4 and being a 3 unit course, the product is 12 i.e., (4×3) .

Units of courses in which a grade 'I' is earned are excluded from grade-point computation for the semester in which the 'I' is earned. Upon removal of the grade 'I' or if 'I' changes into an 'F' grade, the units are included in the subsequent cumulated grade point averages.

Total Grade Point*****

The total grade point is the sum of all the grade points in all the courses in a given semester

Grade Point Average (GPA)*****

Grade Point Average is calculated by dividing the sum of the grade points for every course in the semester by the total

Units attempted in a given semester.

$$\text{GPA} = \frac{\text{total grade points in a semester}}{\text{Total units attempted in the semester}}$$

$$\frac{\text{Grade Points in the Semester}}{\text{Total Units attempted in the semester}}$$

Cumulative Grade Point Average*****

Cumulative Grade Point Average (CGPA) is the sum of the total grade points earned in all the semesters divided by the sum of the total number of units attempted in all the semesters

$$\text{CGPA} = \frac{\text{Total Grade Point in all semesters}}{\text{Total units attempted in all semesters}}$$

Repeat Course Grade*

When a student re-registers for, and actually repeats a failed course and takes the examination in the course, he/she shall be **credited with the actual grade scored in the repeated examination** The new grade earned in a repeat course does not replace the 'F' grade in the student's record.

Concurrent Enrolment****

Students are not permitted to enroll concurrently in programmes either within the University evening programmes or in other educational institutions.

Clear Standing****

A student is on Clear Standing when he/she has at least an 'E'

grade (On a five point scale) and a 'D' grade (on a four point scale) in all attempted courses attempted in the University except in Required Courses where a passing score is a minimum of 30.

Academic Probation*

A student shall be placed on Academic Probation if he/she fails to maintain a minimum CGPA of 1.00 (on five point scale) or a 1.50 (on a four point scale) at the end of the session in his/her 100 Level of study or at the end of the first semester of 200 Level. The probationary status of a student shall be reversed if the student maintains a CGPA of 1.00 (on a five point scale) or 1.50 (on a four point scale) in any subsequent semester after 100 Level. The responsibility to reverse the probationary status rests with the student.

A preliminary notice of poor academic standing shall be given to a student on academic probation in writing, by the University.

Withdrawal for Academic Failure (WAF)*

A student shall be required to withdraw from the University for academic failure if he/she at the end of any session fails to make a CGPA of at least 1.00 (on a five-point scale) or 1.50 (on a four point scale). However, this rule shall not apply to 100 Level students.

A student in his/her final year of study who also fails to make minimum of CGPA 1.00 (on a five point scale) or 1.50 (on a four point scale) may be allowed to continue studentship and register for courses in the following year on concessional grounds only. Such student who fails to make a minimum of CGPA of 1.00 (on a five-point scale) or 1.50 (on a four-point

scale) in the concessional year shall be asked to withdraw from the University.

A student who fails to obtain a pass grade in a minimum of 40% of courses registered in the session shall also qualify for withdrawal from the University for academic failure. This rule applies to students at all levels including 100 level students.

However, a student in his/her final year of study who fails to obtain a pass grade in a minimum of 40% of courses registered in a session shall be allowed to continue studentship and register for courses in the following session on concessional grounds only. A student who fails to obtain a passing grade in a minimum of 40% of courses registered in the concessional year shall be asked to withdraw from the University.

Inter/Intra-Faculty Transfer****

Students currently registered in any programme of study in the University and have a minimum CGPA of 2.00 may apply for transfer to another Department of the Faculty. A student seeking to transfer shall complete inter-Faculty Transfer Form and submit same to the Head of Department from which the student is seeking transfer.

Any student who desires to change his/her programme of study may be permitted to do so under the following conditions:

- i a vacancy exists in the course of study into which he/she seeks a change;

- ii he/she satisfies all entry requirements for admission into the desired course of study at the time the change is sought;
- iii such change of course of study shall be subject to approval by Senate after due consideration by Faculties and departments concerned

Publication of Results*

The Faculty Board shall publish the result of all examinations after approval by Senate. However, Faculty Boards may publish the provisional results of students after Faculty Board's consideration. Senate approved students' results may be made available to parents/guardians at the end of every academic session

Class Attendance Requirements**

All registered students of the University are expected to attend all scheduled classes including tutorials, studio, laboratory, workshops practical sessions and field trips. Five (5) marks of the Continuous Assessment may be attributed to class attendance. Every student is required to meet a minimum of 75%. Any absence should be with the prior permission and explanation made to the lecturer(s) concerned in writing. Prolonged and chronic absence shall be reported to the Dean for action. Attendance requirements to sit for course examinations shall be 75% of scheduled classes. Lecturers shall keep up-date attendance registers.

GRADUATION REQUIREMENT FOR BACHELOR'S DEGREE

In order to qualify for the Bachelor's degree of this University, students must:

- i.** Earn a pass grade in Supervised Industrial Work Experience(SIWES) where applicable;
- ii.** Earn a minimum CGPA of 1.00 on a 5-point scale (for students admitted before 2013/2014 Academic Session); or 1.50 on a 5point scale (for students admitted from the 2013/2014 Academic Session)
- iii.** Earn a minimum of 150 units including SIWES for a five year programme and 120 units for a four year programme.
- iv.** A transfer student must earn a minimum of 60 units for a four year programme and 90 units for a five year programme in Niger Delta University;
- v.** Earning a pass grade is required in all compulsory courses of a programme.
- vi.** Earn a minimum score of 30% in all required courses and
- vii.** Earn pass grade in Elective courses taken to meet graduation requirements.

Final Classification of Degree

For the purpose of final classification of degree, a student should have achieved one of the following CGPAs:

CGPA	CLASS OF DEGREE
4.50 – 5.00	First Class
3.50-4.49	Second Class Honours (Upper Division)
2.40-3.49	Second Class Honours (Lower Division)
1.50 – 2.39	Third Class Honours (Pass)
1.00 – 1.49	Pass

For students admitted into the University from the 2013/2014 Academic Session

CGPA	CLASS OF DEGREE
4.50 - 5.00	First Class
3.50 – 4.49	Second Class (Upper Division)
2.40 – 3.49	Second Class (Lower Division)
1.50 – 2.39	Third Class

KEY

*	one star	-fusion of calendar and handbook
**	two stars	-fusion of calendar, handbook and new addition
***	three stars	-Removal of parts of the calendar
****	four stars	-Replacement with handbook and new addition
*****	five stars	-Suggestions
*****	six stars	-creation of sub-head
*****	seven stars	-inclusion of a new heading(s)
*****	eight stars	-not clear

CURRENT STATUS OF POSTGRADUATE PROGRAMMES IN NIGER DELTA UNIVERSITY

1. FACULTY OF AGRICULTURE

a. Postgraduate Diploma (PGD) in:

- i. Fisheries and Aquaculture
- ii. Agricultural Economics
- iii. Agricultural Extension and Rural Sociology
- iv. Crop Production
- v. Crop Protection
- vi. Soil Science
- vii. Animal Science

b. Master of Science (MSc.) in:

- i. Fisheries and Aquatic Studies/Animal Science
- ii. Soil Science
- iii. Agricultural Economics
- iv. Agricultural Extension and Rural Sociology
- v. Crop Production
- vi. Crop Protection
- vii. Soil Science
- viii. Animal Science

c. Doctor of Philosophy in:

- i. Fisheries and Aquatic Studies/Animal Science
- ii. Soil Science
- iii. Agricultural Economics
- iv. Agricultural Extension and Rural Sociology
- v. Crop Production
- vi. Crop Protection
- vi. Soil Science

- vii. Animal Science in options where supervisors are available

2. FACULTY OF ARTS

a. Postgraduate Diploma (PGD) in:

- I. Fine and Applied Arts

b. Master of Arts (MA) and Doctor of Philosophy (Ph. D) in:

- i. English and Literary Studies
- ii. Fine and Applied Arts
- iii. History
- iv. Religious Studies
- v. Theatre Arts

3. FACULTY OF BASIC MEDICAL SCIENCES

a. Postgraduate Diploma (PGD) in:

- i. Medical Laboratory Science
- ii. Biochemistry

b. Master of Science (MSc) in:

- i. Medical Laboratory Science
- ii. Biochemistry

c. Doctor of Philosophy

- i. Medical Laboratory Science
- ii. Biochemistry

4. FACULTY OF CLINICAL SCIENCE

a. Postgraduate Diploma (PGD) in:

- i. Public Health**

b. Master of Science (MSc) in:

- i. Public Health
- ii. Reproductive Health

c. Doctor of Philosophy

- i. Reproductive Health

5. FACULTY OF EDUCATION

a. Postgraduate Diploma (PGD) in:

- i. Education, (PGDE)
- ii. Technical Education, (PGDTEd)
- iii. Health Education, (PGDHED)

b. Master of Education (MEd) and Doctor of Philosophy (PhD) in:

- i. Adult and Community Education
- ii. Educational Management
- iii. History of Education
- iv. Philosophy of Education
- v. Sociology of Education
- vi. Guidance and Counseling
- vii. Agricultural Science Education
- viii. Business Education
- ix. Technology Education (Building only)
- x. Science Education

6. FACULTY OF ENGINEERING

a. Master of Engineering (MEng) in:

- i. Agricultural Engineering
- ii. Chemical Engineering
- iii. Civil Engineering
- iv. Mechanical Engineering

b. Doctor of Philosophy (PhD) in:

- i. Agricultural Engineering
- ii. Chemical Engineering
- iii. Civil Engineering
- iv. Mechanical Engineering

7. FACULTY OF LAW

a. Postgraduate Diploma (PGD) in:

- i. Petroleum and Environmental Law
- ii. Local Government and Practice
- iii. Customary Law and Practice
- iv. Commercial Arbitration

b. Master of Law (LLM) in:

- i. Public Law
- ii. Petroleum and Environmental Law
- iii. Property Law
- iv. Business Corporate Law

c. Doctor of Philosophy (PhD) in:

- i. Public Law
- ii. Petroleum and Environment Law
- iii. Property Law
- iv. Business and Corporate Law

8. FACULTY OF MANAGEMENT SCIENCES

a. Postgraduate Diploma (PGD) in:

- i. Accounting
- ii. Banking and Finance
- iii. Management
- iv. Marketing

- v. Office and Information Management
 - vi. Insurance
- b. Master of Science (MSc) and Doctor of Philosophy (PhD) in:**
- i. Accounting
 - ii. Banking and Finance
 - iii. Management
 - iv. Marketing
 - v. Office and Information Management
 - vi. Hansard and Verbatim Reporting
 - vii. Insurance
- c. Doctor of Philosophy (PhD) in:**
- i. Office and Information Management
 - ii. Insurance

9. FACULTY OF NURSING

- a. Postgraduate Diploma (PGD) in:**
- i. Mental Health/Psychiatric Nursing
 - ii. Maternal and Child Health Nursing
 - iii. Community Health Nursing
- b. Master of Science (MSc) in:**
- i. Mental Health/Psychiatric Nursing
 - ii. Maternal and Child Health Nursing
 - iii. Community Health Nursing
 - iv. Medical and Surgical Nursing

10. FACULTY OF PHARMACY

- a. Master of Science (MSc) and Doctor of Philosophy**

(PhD) in:

- I. Pharmaceutical & Medicinal Chemistry
- ii. Clinical Pharmacy and Pharmacy Practice
- iii. Pharmacognosy & Herbal Medicine

11. FACULTY OF SCIENCE

a. Postgraduate Diploma (PGD) in:

- i. Chemistry
- ii. Mathematics

b. Master of Science (MSc) in:

- i. Applied Microbiology
- ii. Environment Biology
- iii. Analytical/Environmental Chemistry
- iv. Inorganic Chemistry
- v. Physical Chemistry
- vi. Organic Chemistry
- vii. Exploration Geophysics
- viii. Industrial Chemistry
- ix. Mathematics

c. Doctor of Philosophy (PhD) in:

- i. Applied Microbiology
- i. Environment Biology
- ii. Analytical/Environmental Chemistry
- iii. Inorganic Chemistry
- iv. Physical Chemistry
- v. Organic Chemistry
- vi. Exploration Geophysics
- vii. Industrial Chemistry
- viii. Mathematics

12. FACULTY OF SOCIAL SCIENCES

a. Postgraduate Diploma (PGD) in:

- i. Economics
- ii. Geography and Environmental Management
- iii. Sociology

b. Master of Science (MSc.) and Doctor of Philosophy (PhD) in:

- i. Economics
- ii. Geography and Environmental Management
- iii. Political Science
- iv. Sociology

13. INSTITUTE FOR NIGER DELTA STUDIES

a. Postgraduate Diploma (PGD) in:

- i. Conflict, Peace and Strategic Studies

b. Master of Science (MSc.)

- i. Conflict, Peace and Strategic Studies

14. ADMISSION REQUIREMENTS

I. Postgraduate Diploma (PGD):

The criteria for admission into the PGD programs will be as follows:

- a. All candidates must meet the matriculation requirements
- b. A candidate with at least third class degree in the relevant field from an approved University.
- c. HND holders with a minimum of credit level pass from recognized institutions.

II. Master of Arts (MA), Master of Science (MSc) and Master of Engineering (M. Eng.).

The criteria for admission to the above programmes will be as follows:

- a. All candidates must meet the matriculation requirements
- b. Candidates with at least second class honours (Lower Division) Bachelors' Degree from an approved University.
- c. Candidates with a PGD at credit level pass.

III. Doctor of Philosophy (PhD)

All candidates must:

- a. Meet matriculation requirements
- b. Possess a Bachelors (Hons) degree from an approved University with a minimum of second class Honours (Lower Division) in the relevant discipline.
- c. Possess Masters Degree with a CGPA of at least 3.50/4.00 on a 5.00-point scale for respective Faculties.

15. APPLICATION /ADDITIONAL ADMISSION REQUIREMENTS

- a. Academic transcript of past qualification (PGD, MSc, PhD) with forwarding letter signed by authorized officer of the institution and sent by confidential cover to the Dean, Postgraduate School, Niger Delta University. **Candidates are advised to write to the school where they graduated for transcript immediately they purchase and submit the form to avoid late submission of transcript.**

- b. Two referees, one of which must be an academic referee (Lecturer who taught candidate in former school, Project/ thesis Supervisor, Head of Department, Dean of Faculty)
- c. NYSC Discharge Certificate or Exemption/Exclusion Letter.

16. DURATION:

FULL-TIME

- a. **Postgraduate Diploma (PGD) programmes**
PGD shall run for a minimum of two semesters and a maximum of four semesters
- b. **Masters (MSc) Programmes**
Masters programmes shall run for a minimum of four semesters and a maximum of six semesters
- c. **Doctor of Philosophy (PhD) Programmes**
Doctor of Philosophy shall be a minimum of six semesters and a maximum of ten semesters.

PART-TIME

- a. **Postgraduate Diploma (PGD) programmes**
PGD programme shall run for a minimum of four semesters and a maximum of six semesters
- b. **Masters (MSc) Programmes**
Masters programmes shall run for a minimum of six semesters and a maximum of eight semesters
- c. **Doctor of Philosophy (PhD) Programmes**
Doctor of Philosophy programme shall be a minimum of ten semesters and a maximum of twelve semesters.

UNIVERSITY SERVICES WORKS AND SERVICES DEPARTMENT

The Works and Services Department is responsible for the general maintenance of all facilities in the University as well as the provision of services such as power supply, water supply, transport, sanitation and beautification (Grounds and Gardens). These are provided across all the campuses and outstations.

Organogram

The above mandate is executed through an organogram structure that is reviewed periodically but currently includes the following:

- a)** Director of Works and Services
- b)** Deputy Director of Works and Services
- c)** Operation and Maintenance
- d)** Special Projects
- e)** Power
- f)** Transport
- g)** Grounds and Gardens
- h)** Administration and Store
- i)** Planning, Research and Statistics
- j)** Area Team A (Main Campus Extension) - to eventually collapse into one Main Campus
- k)** Area Team B (College of health Sciences)
- l)** Area Team C (Faculty of Law, Yenagoa)
- m)** Outstations (Nedugo Students Hostels, Off-Campus Staff Accommodation, etc)

The staff complement in the Department includes Civil, Mechanical and Electrical/Electronic Engineers, Architects, Quantity Surveyors, Land Surveyors, Technologists,

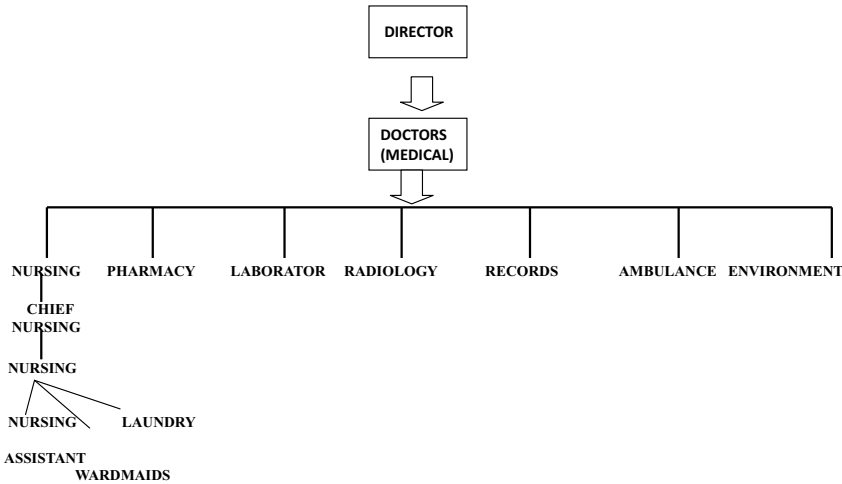
Technicians, Administrators, Cleaners, Gardeners and Labourers.

HEALTH SERVICES DEPARTMENT (HSD)

The Health Services Department (HSD) is a secondary health facility which is strategically located in the heart of the NDU. It provides essential preventive and curative health care services to staff and students of the University as well as persons in the surrounding communities based on state and national health policies.

The Faculty of law also has a sick bay which is an extension of the HSD. The HSD provide health insurance through Regenix to both staff and students and through the Bayelsa Health Insurance Scheme (BHIS) to staff and their wards only. It has competent and motivated staff manning the several units that make up the Department.

**THE HEALTH SERVICES DEPARTMENT IS MADE UP OF EIGHT UNITS
ORGANOGRAM OF THE HEALTH SERVICES DEPARTMENT**



1. Medical unit
2. Pharmacy
3. Nursing
4. Laboratory
5. Records
6. Radiology
7. Ambulance services and
8. Environmental/Sanitation unit

FUNCTIONS OF THE UNITS

MEDICAL UNIT: Provides

1. Qualitative preventive health care
2. Public health enlightenment
3. Health screening for student
4. Curative health care
5. Ophthalmic services
6. Co-ordination of the health care team
7. Food handlers screening
8. Issuing of medical reports

PHARMACY

1. Selection of the required drugs.
2. Quantification of the required drugs.
3. Procurement of the required drugs.
4. Storage and distribution of drugs.
5. Utilization of drugs at the health facility.
6. To ensure that the required drugs which are of the highest quality are available at all times at the best possible price.
7. To optimize the inventory management of drugs: no out of stock and drugs do not expire on the shelf.

NURSING: Provides

1. Quality bedside nursing care
2. Public health nursing
3. Family Planning and Contraceptive services

RECORDS: Provides

1. Initiation, registration and documentation of fresh student and staff
2. Storage and retrieval of patient and student medical record
3. Prepares weekly monthly and yearly health statistics
4. Extraction of diagnosis and other vital statistics for research purposes
5. Liaise with other hospital and other health agencies.

ENVIRONMENTAL/SANITATION: Provides

1. Pest control
2. Sewage disposal
3. Hospital waste management
4. Routing inspection to detect and abate nuisance
5. Water sanitation
6. Solid waste management

LABORATORY: Provides

Laboratory tests on sample such as blood, urine and discharges

RADIOLOGY: Provides

X-Ray services

1. Ultrasound services

2. Electrocardiogram (ECG)

AMBULANCE SERVICES: Provides

1. Transport medical patients to treatment
2. Out-of-hospital medical care to patient
3. Used to respond to medical emergencies

UNIVERSITY GUEST HOUSE AND SERVICES

The University operates a number of Guest Houses for University staff. Basic catering services are provided in the Guest Houses. In addition, there are other University regulated catering services provided by private entrepreneurs for the students.

THE STUDENT AFFAIRS DEPARTMENT

This department deals with all non-academic matters relating to students of the Niger Delta University. These matters include Students Welfare, Halls of Residence, Student Unionism, Faculty/Departmental Associations, Social/Cultural/Religious Activities, Students Disciplinary Matters etc. Furthermore, the responsibilities of the department include the following:

1. Advise the Vice-Chancellor on policies, regulations and other matters affecting the students;
2. Help to develop and regulate students culture/social activities;
3. Develop student **recreation and sports** programmes;
4. Supervise the award of financial aid and bursaries to students;

5. Develop procedures for administration of student discipline and avenue for appeal to Vice-Chancellor;
 6. Assist with the setting up and administration of the Student Union;
 7. Assist student organizations to publish student journals, magazines and newsletters for internal circulation;
 8. Provide career information, **guidance and counselling**;
 9. Coordinate the mobilization of graduates of the University for the National Youth Service Corps (NYSC) programme;
 10. Assist the University Administration in the orientation of fresh students;
 11. Organize and conduct Student Union elections; and
 12. Regulate and register all Student Associations, Clubs and Religious Fellowships/Societies annually to enable them operate legitimately.
- Apart from the responsibilities highlighted above, the department also has the under listed units;
1. Halls of Residence;
 2. Students' Counseling Services; and
 3. Sports unit.



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